AGENDA
YELLOW SPRINGS BOARD OF EDUCATION
September 12, 2019 – 7:00 p.m.

Our Vision:
Becoming a school district of creativity and innovation

Our Mission:
Helping all of our students become successful learners and responsible citizens

We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

1. PRELIMINARY MATTERS:

1.1 Call to Order

1.2 Roll Call

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

1.3 Approval of Minutes: August 9, 2019 Regular Meeting
August 20, 2019 Special Meeting

Motion: ______ Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

1.4 Persons Present

2. COMMUNICATIONS PRESENTATIONS AND REPORTS:

2.1 Communications

2.2 Community Comments
Recognition of members of the audience who wish to address the Board.

2.3 Schools in Action

2.4 Administrative Reports
3. TREASURER’S REPORT AND RECOMMENDATIONS:

3.1 Financial Report – August 31, 2019

ADOPTION OF CONSENT CALENDAR - FINANCIAL
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 3.2 and 3.3 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

3.2 FY20 Permanent Appropriations

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>FY20 Permanent Appropriations - 9/12/19</th>
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<td>002</td>
<td>Bond Retirement</td>
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<td>Permanent Improvement</td>
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<td>Uniform School Fees</td>
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<td>Emergency Levy</td>
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<td>Public School Support</td>
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<td>019</td>
<td>Other Local</td>
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<td>Deeper Learning training Center</td>
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<td>516</td>
<td>IDEA-B</td>
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<td>587</td>
<td>IDEA Restoration Preschool</td>
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<td>599</td>
<td>Misc. Federal</td>
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Total 11,511,691.59
3.3 Resolution to Purchase Bus

Whereas the Yellow Springs Board of Education wishes to advertise and receive bids for the purchase of one or more school buses.

Therefore, be it resolved the Yellow Springs Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of one school bus.

ADOPTION OF CONSENT CALENDAR – FINANCIAL 3.2 & 3.3

Motion: ______  Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

4. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

4.1 Superintendent Updates:
   a. Food Service
   b. Facilities Task Force
   c. Local Report Cards

ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 4.2 through 4.11 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

4.2 Board Policy
   It is recommended that the Board approve the following policies for first reading:
   Revised Policy 2431  Interscholastic Athletics
   Revised Policy 5460  Graduation Requirements
   Revised Policy 6320  Purchasing and Bidding
   Revised Policy 6325  Procurement - Federal Grants/Funds
   Revised Policy 6423  Use of Credit Cards
   Revised Policy 6605  Crowdfunding
   Revised Policy 6610  Student Activity Fund
   Revised Policy 8400  School Safety

4.3 Board Policy
   It is recommended that the Board approve the following policies for second reading & adoption:
   Policy 2413  Career Advising
   Revised Policy 5113.02  School Choice Options
Revised Policy 5610  Removal, Suspension, Expulsion & Permanent Exclusion of Students
Revised Policy 5610.03 Emergency Removal of Students
Revised Policy 8500 Food Services

4.4 **Donation**

It is recommended that the donation of a World Globe from Paul H. Beck to Yellow Springs Schools, be accepted with great appreciation.

4.5 **Miller Fellowships: Yellow Springs Community Foundation Grant – 2019-20 school year (To be paid by YSCF)**

Caitlin Killen-Bove MMS/YSHS Special Education

4.6 **Board Office Clerical Assistant & Transportation Coordinator Job Description**

It is recommended that the updated job description for Board Office Clerical Assistant and Transportation Coordinator be approved, as provided.

4.7 **Assistant to the Treasurer Job Description**

It is recommended that the updated job description for Assistant to the Treasurer be approved, as provided.

4.8 **Executive Assistant to the Superintendent & Communications Director Job Description**

It is recommended that the updated job description for Executive Assistant to the Superintendent and Communications Director be approved, as provided.

4.9 **Education Management Information System (EMIS) Coordinator Job Description**

It is recommended that the updated job description for Education Management Information Systems (EMIS) Coordinator be approved, as provided.

4.10 **Special Education Coordinator Job Description**

It is recommended that the updated job description for Special Education & Intervention Coordinator be approved, as provided.

4.11 **Student Services & Operations Director Job Description**

It is recommended that the updated job description for Student Services & Operations Director be approved, as provided.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE 4.2 – 4.11

Motion: ______ Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__
ADOPTION OF CONSENT CALENDAR – PERSONNEL
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that item 4.12 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

4.12 Employments: (Contingent upon completion of all O.R.C. & O.D.E. Employment requirements)

Level Advancement: Advancing from Level III to Level IV On Teacher Salary Schedule
Kristin McNeely 1.0 FTE Mills Lawn School Teacher Level IV, Step 12 First semester of the 2019-2020 school year Effective: August 20, 2019

Employments: Contingent upon completion of all O.R.C. & O.D.E. Employment requirements

Contract Amendment: Certified Personnel
Jennifer Clark 0.5 FTE Special Education Coordinator Level I, Step 7 Effective: December 4, 2018

Contract Amendment: Classified Personnel – Special Education Aides
Kelley Oberg Additional 0.25 hr./day Increase from 6.25 hrs./day to 6.50 hrs./day Effective: 2019-20 school year

Connie Richeson Additional 0.25 hr./day Increase from 6.25 hrs./day to 6.50 hrs./day Effective: 2019-20 school year

Lauren Mikesell Additional 0.5 hr./day Increase from 3.0 hrs./day to 3.5 hrs./day Effective: September 13, 2019

Nurses – Extra Hours Needed
(Up to 20 hours from August 22 - September 20, 2019; at regular hourly rate of pay)
Tina Bujenovic
Charleen Cantrell

Certified Personal – Extra Hours for Special Needs Training
Jody Chick
Jennifer Clark

Special Education Aides – Extra Hours for Special Needs Training
(Up to 2 hours, at regular hourly rate of pay)
Kelley Oberg
Demetria Hoad

Nurse – Extra Hours for Special Needs Training
(Up to 2 hours, at regular hourly rate of pay)
Tina Bujenovic

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
Staff:
Heidi Hoover  RE Mentor Teacher–Year 2/Amanda Kinney
Kevin Lydy  RE Mentor Teacher–Year 2/Courtney O’Connor
Kevin Lydy  RE Mentor Teacher–Year 2/Lorrie Sparrow-Knapp
Jo Frannye Reichert  Mentor Teacher/Alison Hawker
Christopher Sidner  RE Mentor Teacher–Year 2/Emily Cormier
Jo Frannye Reichert  YSHS Spring Musical Choreographer – Step 2
Shannon Morano  YSHS SPIDEE Advisor – Step 2
Hannah Weinstein  YSHS Student Review Board – Step 1

Supplemental (Other): (1-Year Limited Contract – 2019-2020 school year)
Non-Staff:
Brian Housh  YSHS National Debate Team – Step 2
Tracy L. Hoagland-Clark  YSHS Freshman Class Advisor (½ stipend) – Step 1
Stacey Knemeyer  YSHS Freshman Class Advisor (½ stipend) – Step 1
Stephanie Lawson  YSHS Sophomore Class Advisor – Step 2
Christine Linkhart  YSHS Senior Class Advisor – Step 2

Supplemental (Athletics): (1 Year Limited Contract – 2019-20 school year)
Non-Staff:
Anja Hollander-Rixon  YSHS Women's Assistant Soccer Coach – Step 1

Volunteer Coaches:
Cindy Sieck  YSHS National Debate Team
Tracy L. Hoagland-Clark  YSHS Volleyball

Teacher ($90.00/day, $45.00/half)
Kendra Boyette
Christine Gustafson
Deanna Hartman
Lynda Love Highlander
Ida Kwarteng
Dianne Light

**Bus Driver ($15.00/hour)**
Sarah Rice

**Indoor/Outdoor Maintenance ($14.84/hr)**
Tim Sandlin

**Secretary ($11.00/hour)**
Lynda Love Highlander

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**ADOPTION OF CONSENT CALENDAR – PERSONNEL 4.12**

Motion: ______
Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

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**5. BOARD COMMUNICATIONS:**

5.1 Schedule Board Work Session

5.2 Greene County Career Center report

5.3 Other Board members’ items

**6. EXECUTIVE SESSION:**

Time In: _________ Time Out: ____________

Motion: ______
Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

6.1 Preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Motion: ______
Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

**7. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:**

7.1 YSEA Negotiated Agreement

It is recommended that the agreement between the Board of Education and the Yellow Springs Education Association starting August 1, 2019, through July 31, 2022, as provided, be approved.
Motion: ______ Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

8. ADJOURNMENT

Motion: ______ Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE.
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Our Mission:
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We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by President Steven Conn at 7:00 p.m.

Roll Call:
Present: Steve Conn, Aida Merhemic, Sylvia Ellison, TJ Turner
Absent: Steve McQueen

2019-07 Approval of Minutes
Motion by TJ Turner to approve the minutes of the June 13, 2019, Regular Meeting; June 27, 2019, Special Meeting; July 11, 2019, Regular Meeting; and the July 25, 2019, Special Meeting; as presented.

Seconded by Aida Merhemic.
Vote: Yes – Steven Conn, Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
Motion Carried: (4-0)

Persons Present – Terri Holden, Tammy Emrick, Jack Hatert, Matt Housh, Steffanie Marchese, David Diamond

COMMUNICATIONS PRESENTATIONS AND REPORTS:

Communications
None

Community Comments
David Diamond – The Education Coordinator at Agraria – talked about Trail to Connect to Village. Would like to have letter signed for possibility of buying land in order to get grant. Celebration dinner on Saturday August 9, 2019. (communitysolution.org)

Schools in Action
Introduction of new Athletic Director/Student Leadership Jeffery Eyrich
Introduction of new MLS Integrated PE Teacher Alison Hawker
Introduction of new 0.5 FTE YSHS Social Studies Teacher Hannah Weinstein
TREASURER’S REPORT AND RECOMMENDATIONS:
Motion by Aida Merhemic to approve the following administrative items with one roll call vote:

3.1 Financial Report — July 31, 2019

2019.08 ADOPTION OF CONSENT CALENDAR - FINANCIAL

3.2 Property and Liability Insurance
to approve that the Board of Education purchase property and liability insurance from Anderson-Williamson Insurance Agency at a premium of $34,239.00 effective August 19, 2019, through August 19, 2020.

3.3 Approve Transfer from General Fund to Athletic Fund
to approve the transfer of funds from the General Fund to the Athletic Fund for FY 2019-20 in the amount of $25,000.00.

Seconded Sylvia Ellison.
Roll Call Vote: Yes – Steve Conn, Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
Motion Carried: (4-0)

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

4.1 Superintendent Updates:
None

2019.09 ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE
Motion by TJ Turner to approve the following administrative items with one roll call vote:

4.2 Bus Schedules
to approve bus schedules, as provided, be approved for the 2019-2020 school year, and that the transportation coordinator be authorized to amend these schedules as necessary, during the school year.

4.3 Board Policy
to approve the following policies for first reading:

Policy 2413 Career Advising
Revised Policy 5113.02 School Choice Options
Revised Policy 5610 Removal, Suspension, Expulsion & Permanent Exclusion of Students
Revised Policy 5610.03 Emergency Removal of Students
Revised Policy 8500 Food Services

Seconded by Aida Merhemic.
Roll Call Vote: Yes – Steve Conn., Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
4.4 Resolution to Declare Urgent Necessity and Waive Purchasing Procedures for Food Services Agreement

Sylvia Ellison moved, seconded by Aida Merhemic, the adoption of the following resolution:

WHEREAS, the Board of Education has determined its current food service provider is unable to provide services in a timely manner for the 2019-2020 school year; and

WHEREAS, the Superintendent recommends that the Board declare an emergency, urgent necessity, waive purchasing procedures, and authorize a new food services agreement with Nutrition Group; and

WHEREAS, the Board believes that it is in the best interest of the District to enter into the agreement with Nutrition Group to avoid the disruption and delay of school operations; and

WHEREAS, the Board believes that an emergency and urgent necessity exists with respect to the need to enter the new service contract with Nutrition Group; and

WHEREAS, the Board has received a proposed agreement from Nutrition Group to provide food services to the District for six months, commencing August 8, 2019, and terminating February 8, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the Yellow Springs Exempted Village School District after evaluation and review of the information presented to it as follows:

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the procurement of a food service agreement as set forth in the preambles to this Resolution, and that compliance with Board purchasing procedures could compromise the educational mission of the District.

Section 2. Approval of Contract. The Superintendent and Treasurer of this Board are hereby authorized and directed to negotiate and enter into a contract for the provision of food services with Nutrition Group.

Section 3. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 4. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.
Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call Vote: Yes – Steve Conn., Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
Motion Carried: (4-0)

2019.10 ADOPTION OF CONSENT CALENDAR – PERSONNEL
Motion by TJ Turner to approve the following personnel items with one roll call vote:

4.5 Employments: Contingent upon completion of all O.R.C. & O.D.E.
   Employment requirements

Staff:
   Chris Sidner   IDEAL Grant Mentor Teacher - $500
   (Pipeline Grant)

   Jennifer Scavone  0.5 FTE MLS Half-time PBL Coach
   Level III, Step 9
   Effective: August 1, 2019

Summer Intervention Teacher: Limited Contract (July 29, 2019 – August 9, 2019)
(Revised from 12 hour maximum to 2.5 hours/day for 10 days)
   Olivia Dishmon
   Cheryl Lowe
   Debra Mabra
   Jody Pettiford

Supplemental (District): 1-Year Limited Contract (2019-2020 school year)
Staff:
   Margaret Swanson Public Records Clerk
   $15.64/hr, as needed

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
Staff:
   Brian Mayer   YSHS Band Director – Step 2
   Brian Mayer   YSHS Orchestra Director – Step 2
   Brian Mayer   YSHS Pep Band – Step 2
   David Smith   YSHS Leadership Council – Step 2

Teacher ($90.00/day, $45.00/half)
Sarah Jako
Lynn Millar
Cassandra Smith
Cynthia Swanson
Aaron Zaremsky

Bus Driver ($15.00/hour)
Tim Whetsel

Custodian ($11.00/hour)
Pat Partee

Seconded by Sylvia Ellison.
Vote:  Yes – Steve Conn, Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
Motion Carried: (4-0)

BOARD COMMUNICATIONS:

5.1 OSBA Capital Conference, November 10-12, 2019 (appoint delegate & alternate)
to appoint Steve McQueen as conference delegate and Aida Merhemic as conference alternate.

5.2 Greene County Career Center report
None

5.3 Other Board members’ items
Aida Merhemic – Welcomes team back
Steve Conn – Talked about the budget and deficit spending

2019.11 Executive Session
Motion by Sylvia Ellison to go into Executive Session at 7:36 p.m. for discussion of:
   a. Preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Seconded by Aida Merhemic.
Vote:  Yes – Steve Conn, Aida Merhemic, Sylvia Ellison, TJ Turner
No – None
Motion Carried: (4-0)

The Board returned to Open Session at 8:30 p.m.

2019.12 Adjournment
Motion by Sylvia Ellison to adjourn the meeting at 8:31 p.m.
Seconded by TJ Turner.
Voice Call: All ayes.
Motion Carried: (4-0)

<table>
<thead>
<tr>
<th>Steve Conn, President</th>
<th>Date</th>
<th>Tammy Emrick, Interim Treasurer</th>
<th>Date</th>
</tr>
</thead>
</table>

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE
We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by President Steven Conn at 7:30 a.m.

Roll Call:
Present: Steven Conn, Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
Absent: None

Persons Present – Tammy Emrick, Terri Holden

SUPERINTENDENT’S RECOMMENDATIONS:

2.1 RESOLUTION APPROVING NON-BINDING LETTER OF INTENT

WHEREAS, Community Service, Inc. d/b/a The Arthur Morgan Institute for Community Solutions (“Community Solutions”) owns and/or operates the Agraria Education and Research Center (“Agraria”); and

WHEREAS, Community Solutions wishes to cause an Ohio Department of Natural Resources-compliant public use trail to be constructed connecting Enon Road and Agraria; and

WHEREAS, Community Solutions has approached the Board asking that it sell a portion of the southern boundary of its property located at McKinney Middle School/Yellow Springs High School, with frontage on Enon Road for use in constructing this trail; and

WHEREAS, the Board is not currently using the property at issue for any curricular or extra-curricular purpose and believes this trail has the potential to benefit the Yellow Springs community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Yellow Springs Exempted Village School District that:

1. The Superintendent and Treasurer are hereby authorized to enter into negotiations to potentially sell the aforementioned real property to Community Solutions. This includes
causing an appraisal of the property to be completed following an award of a Clean Ohio Trails Fund (“COTF”) grant to Community Solutions to fund this project.

2. The Board makes clear that this Resolution shall not be construed as an offer or agreement to sell the real property. Rather, this Resolution is an expression of the Board’s willingness to enter into negotiations to explore the possible sale of the real property.

3. If mutually-agreeable terms are reached and the Board wishes to sell the aforementioned real property, a Purchase Agreement for the sale of the property will be considered by the Board at a future meeting.

**IT IS FOUND AND DETERMINED** that all formal actions of this Board concerning or related to the adoption of this Resolution were conducted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll call vote: Yes – Steven Conn, Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
   No – None
Motion Carried: (5-0)

**2019-12 Adjournment**
Motion by Sylvia Ellison to adjourn the meeting.
Seconded by Steve McQueen.
Voice Call: All ayes.
Motion Carried: (5-0)

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Steve Conn, President Date        Tammy Emrick, Interim Treasurer Date

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE
Social-Emotional Learning / Responsive Classrooms:
The beginning of the year is all about developing community, creating norms, and setting a positive tone for learning. We have doubled down on this commitment with increased focus on the Responsive Classrooms model. Over the summer, Mikasa Simms and Heidi Hoover attended a Responsive Classrooms workshop to help refresh their understanding of this important curriculum. They brought their learning back to our staff and have led sessions on teaching with developmental milestones in mind (using the Yardsticks book) as well as the value and practice of “Morning Meeting”. We will continue to pursue these discussions to further support our social-emotional learning efforts. We believe that this intentional focus makes a huge difference in learning and enhances student well-being.

Data Discussions: We are focusing on data discussions this week with grades 3rd - 6th. With a deep dive into AIR (state tests) and STAR (local assessments) data, we will identify needs of our students and consider trends in performance. My hope is that these initial talks inform instructional planning and project work throughout the year. Jennifer Scavone (Instructional/PBL Coach) and I collaborated to dissect the data and identify areas of focus for these data sessions. Our data is very interesting and our students have unique needs that require intentional planning. We will focus on support for our diverse learners this year!
SEL Learning:

The YSHS & MMS staff started our year with a deep dive into the recently released SEL standards. Our teaching teams analyzed the standards, set goals, and started planning small changes they can make to incorporate the standards. Our staff is committed to supporting our students as they grow in the areas of self-awareness, self-management, social awareness, relationship skills, and responsible decision-making.

For the 2019-20 school year we will be offering mindfulness, meditation, and yoga for our staff as part of a wellness grant. These sessions will also be open to students to attend and will count as alternatives to detentions and Wednesday Schools.
Theater Schedule for 19-20:
*The Bigfoot Letters* - Showcase and OHEDTA submission - 9/26 - 9/29

*Scrooge* - k-12 Musical - 12/12 - 12/15

*The Fair Maid of the West* - 7-12 Performance - 4/9 - 4/12

**Fall Sports:**
Our fall sports teams are experiencing early season success. Cross Country got up and running with the Fun Run and experienced early season success at the Skyhawk Invitational. Varsity Volleyball has opened the season 5-0, including winning tough matches against Springfield and Troy Christian. Varsity Girls Soccer is building on the growth from last year and is off to a 3-1-1 start, including a 3-game win streak. Finally, Varsity Boys Soccer, even with a very young team, currently is 4-1 and is undefeated in Metro Buckeye play.
August 2019
### REVENUES:

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<th>AUGUST</th>
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### OTHER FINANCING SOURCES:

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<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
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### EXPENDITURES:

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<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
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### OTHER FINANCING USES:

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<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
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### CASH FLOW:

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<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
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<th>JUNE</th>
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<td>6,251,570</td>
<td>5,997,633</td>
<td>5,374,848</td>
<td>4,765,466</td>
<td>6,199,296</td>
<td>6,138,950</td>
<td>6,007,920</td>
<td>5,765,390</td>
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<td>6,900,560</td>
<td>6,251,570</td>
<td>5,997,633</td>
<td>5,374,848</td>
<td>4,765,466</td>
<td>6,199,296</td>
<td>6,138,950</td>
<td>6,007,920</td>
<td>5,765,390</td>
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# YELLOW SPRINGS EXEMPTED VILLAGE SCHOOLS

## General & Emergency Fund - Budget vs Actual

**FY 2019-20**

for the month of August 2019

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<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
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<tr>
<td>1.010 General Property Tax (Real Estate)</td>
<td>$440,000</td>
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<td>1.020 Tangible Personal Property Tax</td>
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<tr>
<td>1.030 Income Tax</td>
<td>-</td>
<td>-</td>
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<tr>
<td>1.035 Unrestricted State grants In Aid</td>
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<td>133,440</td>
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<tr>
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<td>2,295</td>
</tr>
<tr>
<td>1.050 Property Tax Allocation</td>
<td>301,952</td>
<td>298,689</td>
</tr>
<tr>
<td>1.060 All Other Revenues</td>
<td>110,000</td>
<td>97,988</td>
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<td>1,038,985</td>
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<tr>
<td>2.010 Proceeds from Sale of Notes</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.040 Operating Transfers In</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.050 Advances In</td>
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<td>-</td>
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<tr>
<td>2.060 All Other Financing Sources</td>
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<td>444,892</td>
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<tr>
<td>3.020 Employee Benefits</td>
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<td>3.040 Supplies &amp; Materials</td>
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<td>17,363</td>
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<tr>
<td>3.060 Capital Outlay</td>
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<td>8,689</td>
</tr>
<tr>
<td>4.020 Notes-Principal</td>
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<td>-</td>
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<td>5.020 Advances Out</td>
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<tr>
<td><strong>Total Other Financing Uses</strong></td>
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<td><strong>Total Expenditures and Other Financing Uses</strong></td>
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<td>773,973</td>
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**Excess of Revenues and Other Financing Sources over(under) Expenditures and Other Financing Uses**

| 267,366 | 265,153 |

**Cash Balance August 1**

| $6,703,623 | $6,635,407 | (68,216) |

**Cash Balance August 31**

| $6,970,989 | $6,900,560 | (70,429) |
## YELLOW SPRINGS EXEMPTED VILLAGE SCHOOLS

General & Emergency Fund - Budget vs Actual

for the two months of FY 2019-20

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<th>ACTUAL</th>
<th>DIFFERENCE</th>
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<tr>
<td><strong>Revenues</strong></td>
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<td></td>
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</tr>
<tr>
<td>1.010 General Property Tax (Real Estate)</td>
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<td>18,037</td>
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<td>4,591</td>
<td>(59)</td>
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<td>(3,263)</td>
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<tr>
<td>2.010 Proceeds from Sale of Notes</td>
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<tr>
<td>2.040 Operating Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>2.050 Advances In</td>
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<th>DIFFERENCE</th>
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<td><strong>Expenditures</strong></td>
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<td>4.300 Other Objects</td>
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<th>DIFFERENCE</th>
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</tbody>
</table>

**Excess of Revenues and Other Financing Sources over(under) Expenditures and Other Financing Uses**

1,956,018  1,885,589

**Cash Balance July 1**

$5,014,971  $5,014,971  -

**Cash Balance August 31**

$6,970,989  $6,900,560  (70,429)
## YELLOW SPRINGS EXEMPTED VILLAGE SCHOOLS
### General & Emergency Fund - Budget vs Actual
#### FY 2019-20

<table>
<thead>
<tr>
<th></th>
<th>BUDGET 7/1/2019 to 6/30/2020</th>
<th>ACTUAL 7/1/2019 to 8/31/2019</th>
<th>DIFFERENCE</th>
<th>% RECEIVED EXPENDED</th>
<th>TARGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.01 General Property Tax (Real Estate)</td>
<td>$4,234,004</td>
<td>$1,892,595</td>
<td>$ (2,341,409)</td>
<td>44.70%</td>
<td>44.64%</td>
</tr>
<tr>
<td>1.02 Tangible Personal Property Tax</td>
<td>120,681</td>
<td>61,978</td>
<td>(58,703)</td>
<td>51.36%</td>
<td>53.86%</td>
</tr>
<tr>
<td>1.03 Income Tax</td>
<td>1,733,860</td>
<td>716,988</td>
<td>(1,016,872)</td>
<td>41.35%</td>
<td>44.12%</td>
</tr>
<tr>
<td>1.035 Unrestricted State grants In Aid</td>
<td>1,446,168</td>
<td>248,037</td>
<td>(1,198,131)</td>
<td>17.15%</td>
<td>15.90%</td>
</tr>
<tr>
<td>1.04 Restricted State Grants</td>
<td>86,310</td>
<td>4,591</td>
<td>(81,719)</td>
<td>5.32%</td>
<td>5.39%</td>
</tr>
<tr>
<td>1.05 Property Tax Allocation</td>
<td>614,952</td>
<td>298,689</td>
<td>(316,263)</td>
<td>48.57%</td>
<td>49.10%</td>
</tr>
<tr>
<td>1.06 All Other Revenues</td>
<td>1,300,000</td>
<td>192,855</td>
<td>(1,107,145)</td>
<td>14.84%</td>
<td>16.15%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$9,535,975</td>
<td>$3,415,733</td>
<td>$(6,120,242)</td>
<td>35.82%</td>
<td>36.35%</td>
</tr>
<tr>
<td><strong>Other Financing Sources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.01 Proceeds from Sale of Notes</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>2.04 Operating Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>2.05 Advances In</td>
<td>136,000</td>
<td>61,000</td>
<td>(75,000)</td>
<td>44.85%</td>
<td>100.00%</td>
</tr>
<tr>
<td>2.06 All Other Financing Sources</td>
<td>35,000</td>
<td>34,364</td>
<td>(636)</td>
<td>98.18%</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources</strong></td>
<td>171,000</td>
<td>95,364</td>
<td>(75,636)</td>
<td>55.77%</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Financing Sources</strong></td>
<td>$9,706,975</td>
<td>$3,511,097</td>
<td>$(6,195,878)</td>
<td>36.17%</td>
<td>37.47%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.01 Personal Services</td>
<td>5,557,444</td>
<td>894,494</td>
<td>(4,662,950)</td>
<td>16.10%</td>
<td>16.22%</td>
</tr>
<tr>
<td>3.02 Employee Benefits</td>
<td>2,360,000</td>
<td>347,268</td>
<td>(2,012,732)</td>
<td>14.71%</td>
<td>15.25%</td>
</tr>
<tr>
<td>3.03 Purchased Services</td>
<td>1,528,936</td>
<td>211,721</td>
<td>(1,317,215)</td>
<td>13.85%</td>
<td>16.63%</td>
</tr>
<tr>
<td>3.04 Supplies &amp; Materials</td>
<td>204,980</td>
<td>30,848</td>
<td>(174,132)</td>
<td>15.05%</td>
<td>14.64%</td>
</tr>
<tr>
<td>3.06 Capital Outlay</td>
<td>129,526</td>
<td>50,237</td>
<td>(79,289)</td>
<td>38.79%</td>
<td>8.72%</td>
</tr>
<tr>
<td>4.02 Notes-Principal</td>
<td>75,900</td>
<td>-</td>
<td>(75,900)</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>4.06 Notes-Interest</td>
<td>600</td>
<td>-</td>
<td>(600)</td>
<td>0.00%</td>
<td>0.00%</td>
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<tr>
<td>4.30 Other Objects</td>
<td>121,801</td>
<td>38,940</td>
<td>(82,861)</td>
<td>31.97%</td>
<td>22.82%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>9,979,187</td>
<td>1,573,508</td>
<td>(8,405,679)</td>
<td>15.77%</td>
<td>16.33%</td>
</tr>
<tr>
<td><strong>Other Financing Uses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.01 Operating Transfers Out</td>
<td>127,000</td>
<td>52,000</td>
<td>(75,000)</td>
<td>40.94%</td>
<td>40.94%</td>
</tr>
<tr>
<td>5.02 Advances Out</td>
<td>35,000</td>
<td>-</td>
<td>(35,000)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Financing Uses</strong></td>
<td>162,000</td>
<td>52,000</td>
<td>(110,000)</td>
<td>32.10%</td>
<td>32.10%</td>
</tr>
<tr>
<td><strong>Total Expenditures and Other Financing Uses</strong></td>
<td>10,141,187</td>
<td>1,625,508</td>
<td>(8,515,679)</td>
<td>16.03%</td>
<td>16.58%</td>
</tr>
<tr>
<td><strong>Excess of Revenues and Other Financing Sources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>over(under) Expenditures and Other Financing Uses</td>
<td>(434,212)</td>
<td>1,885,589</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Cash Balance July 1</strong></td>
<td>$5,014,971</td>
<td>$5,014,971</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Cash Balance</strong></td>
<td>$4,580,759</td>
<td>$6,900,560</td>
<td>$2,319,801</td>
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<td></td>
</tr>
</tbody>
</table>
Where does the money come from?

- Real Estate Tax: 54%
- General & Emergency Fund FY 2019-20: $3,511,097
- Total Revenues: $3,511,097

- State Tax Allocation: 9%
- Other Financing: 3%

- Income Tax: 20%
- Personal Property Tax: 2%
- Other Local: 5%
- State Foundation: 7%
- Career Tech/Restricted: 0%
General & Emergency Fund FY 2019-20
Percentage received of Revenues
as of August 31, 2019

37.47% is the benchmark

36.17%
General & Emergency Fund FY 2019-20
Percentage spent of Expenditures
as of August 31, 2019

16.58% is the benchmark

Salaries  Fringe Benefits  Purchased Services  Supplies  Capital Outlay  Miscellaneous  Transfers/Advances  Total Expenses
# Yellow Springs Exempted Village School District

## Bank Reconciliation

### August 31, 2019

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Bank</td>
<td>23.50</td>
</tr>
<tr>
<td>US Bank - Sweep Account</td>
<td>1,672,904.68</td>
</tr>
<tr>
<td>Fifth Third Bank - Max Saver Plus Account</td>
<td>1,356,405.95</td>
</tr>
<tr>
<td>Fifth Third Securities</td>
<td>1,156,776.08</td>
</tr>
<tr>
<td>Star Ohio</td>
<td>3,510,516.86</td>
</tr>
</tbody>
</table>

**Total Bank Balance** 7,696,627.07

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Fund</td>
<td>-</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7,696,627.07</strong></td>
</tr>
</tbody>
</table>

Less:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding Checks - A/P</td>
<td>-(20,522.12)</td>
</tr>
</tbody>
</table>

**Adjusted Bank Balance** 7,676,104.95

### Fund Balances

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balances as of Aug 31, 2019</td>
<td>7,676,104.95</td>
</tr>
</tbody>
</table>

Less:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Service charge</td>
<td>-</td>
</tr>
<tr>
<td>NSF check</td>
<td>-</td>
</tr>
<tr>
<td>Deposits in transit - Pay for it</td>
<td>-</td>
</tr>
</tbody>
</table>

Add:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reconciling item</td>
<td>-</td>
</tr>
</tbody>
</table>

**Adjusted Fund Balances** 7,676,104.95
-- Options Summary --

Summary or Detail Report? (S,D)  D  
Output file:  FINSUMM.PDF  
Type:  CSV  
Print options page? (Y,N)  Y  
Generate FINDET report for comparison? (Y,N)  Y  
Sort options:  FS  
Include future encumbrance amounts? (Y,N)  N  
Include accounts with zero amounts? (Y,N)  N  
Include accounts which are no longer active? (Y,N,I)  Y

BAT_FINSUM executed by YS_TEMRICK on node MVECA0:: at  3-SEP-2019 16:06:58.86
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Fund Description</th>
<th>Begin Balance</th>
<th>MTD Receipts</th>
<th>FYTD Receipts</th>
<th>MTD Expenditures</th>
<th>FYTD Expenditures</th>
<th>Current Fund Balance</th>
<th>Current Encumbrances</th>
<th>Unencumbered Bank Fund Balance Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>GENERAL FUND</td>
<td>4,660,889.84</td>
<td>1,039,125.36</td>
<td>3,511,096.26</td>
<td>773,972.54</td>
<td>1,625,506.81</td>
<td>6,546,479.29</td>
<td>1,096,978.12</td>
<td>5,449,501.17</td>
</tr>
<tr>
<td>001</td>
<td>GENERAL FUND LOCAL CONTINGENCY</td>
<td>354,081.38</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>354,081.38</td>
<td>0.00</td>
<td>354,081.38</td>
</tr>
<tr>
<td>002</td>
<td>CONSTRUCTION DEBT RETIREMENT FUND</td>
<td>200,695.09</td>
<td>43,859.15</td>
<td>121,859.15</td>
<td>1,258.10</td>
<td>1,258.10</td>
<td>321,296.14</td>
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<td>321,296.14</td>
</tr>
<tr>
<td>003</td>
<td>PERMANENT IMPROVEMENT FUND</td>
<td>198,679.77</td>
<td>22,278.92</td>
<td>76,278.92</td>
<td>12,744.22</td>
<td>40,694.22</td>
<td>234,264.47</td>
<td>38,065.00</td>
<td>196,199.47</td>
</tr>
<tr>
<td>003</td>
<td>YSHS SALE OF ASSETS</td>
<td>967.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>967.00</td>
<td>0.00</td>
<td>967.00</td>
</tr>
<tr>
<td>005</td>
<td>MLS PLAYGROUND REPLACEMENT</td>
<td>706.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>706.00</td>
<td>0.00</td>
<td>706.00</td>
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<tr>
<td>005</td>
<td>YS SCHOOLS THEATRE ARTS CAPITAL IMP</td>
<td>388.88</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>388.88</td>
<td>0.00</td>
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<tr>
<td>005</td>
<td>TRACK REPLACEMENT FUND</td>
<td>99.23</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>99.23</td>
<td>0.00</td>
<td>99.23</td>
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<tr>
<td>006</td>
<td>LUNCHROOM FUND</td>
<td>66,511.88</td>
<td>6,088.58</td>
<td>6,109.87</td>
<td>1,622.60</td>
<td>39,660.30</td>
<td>32,961.45</td>
<td>240,272.61</td>
<td>207,311.16</td>
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<tr>
<td>007</td>
<td>BOARD OF EDUCATION SCHOLARSHIP FUND</td>
<td>650.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>650.00</td>
<td>0.00</td>
<td>650.00</td>
</tr>
<tr>
<td>007</td>
<td>IN MEMORY OF WALLY SIKES (FOP PBL)</td>
<td>1,550.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,550.00</td>
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<td>007</td>
<td>SPECTRUM MAGAZINE YSHS</td>
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<td>0.00</td>
<td>466.99</td>
<td>0.00</td>
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</tr>
<tr>
<td>009</td>
<td>STUDENT FEES</td>
<td>7,219.93</td>
<td>70.00</td>
<td>70.00</td>
<td>947.66</td>
<td>1,267.46</td>
<td>6,022.47</td>
<td>2,096.62</td>
<td>3,925.85</td>
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<tr>
<td>009</td>
<td>YSHS STUDENT FEES</td>
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<td>35.00</td>
<td>0.00</td>
<td>0.00</td>
<td>35.00</td>
<td>0.00</td>
<td>35.00</td>
</tr>
<tr>
<td>009</td>
<td>TECHNOLOGY FEE ACCOUNT</td>
<td>5,337.85</td>
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<td>263.56</td>
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<td>5,601.41</td>
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<td>5,601.41</td>
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<tr>
<td>011</td>
<td>YSHS/MCKINNEY EMPLOYABILITY LAB</td>
<td>65.44</td>
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<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Fund #</td>
<td>Fund Description</td>
<td>MTD Receipts</td>
<td>FYTD Receipts</td>
<td>MTD Expenditures</td>
<td>FYTD Expenditures</td>
<td>Current Fund Balance</td>
<td>Current Encumbrances</td>
<td>Unencumbered Bank Fund Balance</td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------------------</td>
<td>--------------</td>
<td>---------------</td>
<td>------------------</td>
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<td>----------------------</td>
<td>----------------------</td>
<td>--------------------------</td>
<td></td>
</tr>
<tr>
<td>018</td>
<td>9009 WELLNESS FUND FOR DISTRICT</td>
<td>2,823.07</td>
<td>0.00</td>
<td>0.00</td>
<td>1,733.00</td>
<td>1,090.07</td>
<td>0.00</td>
<td>1,090.07</td>
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<tr>
<td>018</td>
<td>9101 PRINCIPALS FUND M.L.S.</td>
<td>14,284.28</td>
<td>0.00</td>
<td>15.03-</td>
<td>329.97</td>
<td>13,954.31</td>
<td>168.00</td>
<td>13,786.31</td>
<td></td>
</tr>
<tr>
<td>018</td>
<td>9201 RESTRICTED PRINCIPAL’S FUND M.L.S.</td>
<td>10,842.19</td>
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<td>23.98</td>
<td>10,818.21</td>
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<td>10,818.21</td>
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<td></td>
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<tr>
<td>018</td>
<td>9332 PRINCIPALS FUND H.S.</td>
<td>13,618.67</td>
<td>0.00</td>
<td>345.00-</td>
<td>4,664.00</td>
<td>8,954.67</td>
<td>2,270.00</td>
<td>6,684.67</td>
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</tr>
<tr>
<td>018</td>
<td>9932 RESTRICTED PRINCIPAL’S FUND MCK/YSHS</td>
<td>3,139.57</td>
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<td>0.00</td>
<td>16.67</td>
<td>3,122.90</td>
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<td>3,122.90</td>
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</tr>
<tr>
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<td>Charlotte Drake Grants</td>
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<td>0.00</td>
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<td>0.00</td>
<td>300.00</td>
<td></td>
</tr>
<tr>
<td>018</td>
<td>Student Teacher Host Stipends</td>
<td>778.93</td>
<td>0.00</td>
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<td>0.00</td>
<td>778.93</td>
<td>0.00</td>
<td>778.93</td>
<td></td>
</tr>
<tr>
<td>019</td>
<td>9101 COMMUNITY FOUNDATION - CAREER FIELDS IN ARTS</td>
<td>0.00</td>
<td>19,200.00</td>
<td>0.00</td>
<td>19,200.00</td>
<td>19,200.00</td>
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<td>19,200.00</td>
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</tr>
<tr>
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<td>9102 COMMUNITY FOUNDATION - HS/MS YOGA PROJECT</td>
<td>2,814.20</td>
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<td>180.00</td>
<td>2,634.20</td>
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<td>1,590.00</td>
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<tr>
<td>019</td>
<td>9103 COMMUNITY FOUNDATION - INTO THE WILD</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>0.00</td>
<td>5,000.00</td>
<td>0.00</td>
<td>5,000.00</td>
<td></td>
<td></td>
</tr>
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Dear Yellow Springs Board of Education,

Food Service Update
On August 20th, the Board approved an emergency food service contract with The Nutrition Group to provide food service to the district through February 8, 2020. Since that time, they have done a considerable amount of work:

- hired and trained hourly staff
- cleaned the kitchens
- created menu options
- secured food vendors.

The primary focus was feeding the students and faculty of the district. In very short order, they achieved this. Early feedback indicates the food is of a much higher quality and taste than last year. Now that school is in full swing, The Nutrition Group will meet with students to hear their feedback and focus on increasing the quality and breadth of food choices.

As I mentioned to you earlier, The Nutrition Group is committed to doing an excellent job here in Yellow Springs. The first day of school they had their President, Managing Director of Operations, and Purchasing Director in district and serving food.

Facilities Task Force Update
The work of the Facilities Task Force continues. The Task Force did a walk-through of the McKinney Middle/Yellow Springs High site on August 28. There was a meeting on September 4 to discuss the facility needs at the Mills Lawn site, and this will be followed up with a tour of Mills Lawn on September 18. The Task Force hopes to discuss the facility needs with the community and present to the board around December.

Local Report Cards
The Ohio Department of Education released district and building local report cards today. Here is my very brief first-cut analysis. The report cards are an agenda item for my next administrative team meeting.
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<td>Lowest 20% Value Add</td>
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<td>5-Year Graduation Rate</td>
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<tr>
<td>Improving At-Risk K-3 Readers Component</td>
<td>NR</td>
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<tr>
<td>Prepared for Success Component</td>
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The board will be asked to approve the following at this evening’s meeting:

**Board Policy**

There are first reads for eight policies:

- Policy 2431 *Interscholastic Athletics* reflects provision in OHSAA Bylaw 4-4-1.
Exception 3, which provides relief for students who were deemed academically ineligible due to a grade of incomplete.

- **Revised Policy 5460 Graduation Requirements** reflects changes in HB 166 which adds “show choir” participation to the physical education excuse options available to districts.
- **Revised Policy 6320 Purchasing and Bidding** involves language around the purchase or lease-purchase of school buses. A school bus is defined as a vehicle designed to transport more than nine (9) passengers, excluding the driver. Purchase or lease-purchase of such vehicle requires competitive bidding when over $25,000.
- **Revised Policy 6325 Procurement-Federal Grants/Funds** involves Small and Minority Businesses and Women’s Business Enterprises. New language references the entities in question. A new administrative guideline provides more information on steps the District should take in encouraging competitive participation in the procurement process. When dealing with federal, state and local provisions, it is always the most restrictive threshold or requirement that prevails.
- **Revised Policy 6423 Use of Credit Cards** clarifies language around credit card use, specifically requiring the name of the district on the credit card and identifying eligible goods and services for use of credit cards.
- **Revised Policy 6605 Crowdfunding** involves new language that addresses the importance of safeguarding student privacy and maintaining appropriate fiscal safeguards when using crowdfunded money.
- **Revised Policy 6610 Student Activity Fund** clarifies language regarding charitable donations and student activity funds.
- **Revised Policy 8400 School Safety** reflects the Every Student Succeeds Act (ESSA) which is the current federal law and eliminates language references to No Child Left Behind.

There are second reads, and corresponding approval, for five policies: **Policy 2413 Career Advising**; **Revised Policy 5113.02 School Choice Options**; **Revised Policy 5610 Removal, Suspension, Expulsion and Permanent Exclusion of Students**; **Revised Policy 5610.03 Emergency Removal of Students**; and **Revised Policy 8500 Food Services**.

**Donation**
On August 15, I had a lovely discussion with Mr. Paul Beck who resides in Park Meadows. He shared his amazing personal and professional life journey and donated a world globe to the schools.

**Miller Fellowship**
I am asking for approval of Caitlin Killen-Bove as a Miller Fellow in the Special Education Department at MMS/YSHS. As a reminder, funding for Miller Fellowships is provided by the Yellow Springs Community Foundation.
Job Descriptions
There are six revised job descriptions submitted for your approval:

- Assistant to the Treasurer and Board Office Clerical Assistant & Transportation Coordinator: Responsibility changes to these job descriptions are minimal and are largely due to the separation of EMIS duties from the Executive Assistant position. The largest change for both of these job descriptions is moving from hourly to exempt status.
- EMIS Coordinator and Executive Assistant to the Superintendent & Communications Director: Changes reflect removal of EMIS duties from the Executive Assistant position to a separate position and the addition of public relations and communications responsibilities to the Executive Assistant role.
- Special Education Coordinator and Student Services Director: Revised to reflect actual job responsibilities.

Personnel Schedules

- Correction of level for a teacher due to additional education
- Contract amendments for three employees: one due to title/job description update and the other two for aides who moved buildings and need to increase their daily hours by 0.25 (15 minutes)
- Additional hours (up to 20) for two nurses for the first month of school for medication training for medical plans, and updating immunizations and emergency medical information
- Extra hours for training for five employees to accommodate a new student with unique medical needs
- Mentor supplementals for the Resident Educator program
- YSHS class advisor, extra-curricular, and athletic supplementals and approval of volunteer coaches
- Substitutes: teachers, bus driver, maintenance, and secretary

Thank you for your support and trust in our efforts to make Yellow Springs Schools the best in Ohio.

Terri L. Holden