AGENDA

YELLOW SPRINGS BOARD OF EDUCATION
August 8, 2019 – 7:00 p.m.

Our Vision:
Becoming a school district of creativity and innovation

Our Mission:
Helping all of our students become successful learners and responsible citizens

We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

1. PRELIMINARY MATTERS:

1.1 Call to Order

1.2 Roll Call

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

1.3 Approval of Minutes: June 13, 2019 Regular Meeting
June 27, 2019 Special Meeting
July 11, 2019 Regular Meeting
July 25, 2019 Special Meeting

Motion: ______ Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

1.4 Persons Present

2. COMMUNICATIONS PRESENTATIONS AND REPORTS:

2.1 Communications

2.2 Community Comments
Recognition of members of the audience who wish to address the Board.

2.3 Schools in Action
   a. Introduction of new staff:
3. TREASURER’S REPORT AND RECOMMENDATIONS:

3.1 Financial Report – July 31, 2019

ADOPTION OF CONSENT CALENDAR - FINANCIAL
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 3.2 and 3.3 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

3.2 Property and Liability Insurance
It is recommended that the Board of Education purchase property and liability insurance from Anderson-Williamson Insurance Agency at a premium of $34,239.00 effective August 19, 2019 through August 19, 2020.

3.3 Approve Transfer from General Fund to Athletic Fund
It is recommended that the Board approve the transfer of funds from the General Fund to the Athletic Fund for FY 2019-20 in the amount of $25,000.00.

ADOPTION OF CONSENT CALENDAR – FINANCIAL 3.2 & 3.3
Motion: ______ Second: ______
Conn__ Merhemic__ Ellison__ McQueen__ Turner__

4. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

4.1 Superintendent Updates:
   a. Status of Facilities Task Force

ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 4.2 and 4.3 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

4.2 Bus Schedules
It is recommended that bus schedules, as provided, be approved for the 2019-2020 school year, and that the transportation coordinator be authorized to amend these schedules as necessary, during the school year.
4.3 **Board Policy** – It is recommended that the Board approve the following policies for first reading:

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2413</td>
<td>Career Advising</td>
</tr>
<tr>
<td>5113.02</td>
<td>School Choice Options</td>
</tr>
<tr>
<td>5610</td>
<td>Removal, Suspension, Expulsion &amp; Permanent Exclusion of Students</td>
</tr>
<tr>
<td>5610.03</td>
<td>Emergency Removal of Students</td>
</tr>
<tr>
<td>8500</td>
<td>Food Services</td>
</tr>
</tbody>
</table>

**ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE 4.2 and 4.3**

Motion: ______ Second: ______
Conn__ Merhemic__ Ellison__ McQueen__ Turner__

**ADOPTION OF CONSENT CALENDAR – PERSONNEL**
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that item 4.5 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

4.5 **Employments**: Contingent upon completion of all O.R.C. & O.D.E. Employment requirements


**Staff:**

Chris Sidner
IDEAL Grant Mentor Teacher - $500
(Pipeline Grant)

**Administrative Personnel: 1-Year Contract**
(August 1, 2019 – July 31, 2020)

Jennifer Scavone
0.5 FTE MLS Half-time PBL Coach
Level III, Step 9
Effective: August 1, 2019

**Summer Intervention Teacher: Limited Contract**
(July 29, 2019 – August 9, 2019)
(Revised from 12 hour maximum to 2.5 hours/day for 10 days)

Olivia Dishmon
Cheryl Lowe
Debra Mabra
Jody Pettiford

**Supplemental (District): 1-Year Limited Contract (2019-2020 school year)**
Staff:
Margaret Swanson  Public Records Clerk
$15.64/hr, as needed

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
Staff:
Brian Mayer  YSHS Band Director – Step 2
Brian Mayer  YSHS Orchestra Director – Step 2
Brian Mayer  YSHS Pep Band – Step 2
David Smith  YSHS Leadership Council – Step 2

Teacher ($90.00/day, $45.00/half)
Sarah Jako
Lynn Millar
Cassandra Smith
Cynthia Swanson
Aaron Zaremsky

Bus Driver ($15.00/hour)
Tim Whetsel

Custodian ($11.00/hour)
Pat Partee

ADOPTION OF CONSENT CALENDAR – PERSONNEL 4.5
Motion: ______  Second: ______
Conn__ Merhemic__ Ellison__ McQueen__ Turner__

5. BOARD COMMUNICATIONS:
5.1 OSBA Capital Conference, November 10-12, 2019 (appoint delegate & alternate)

5.2 Greene County Career Center report

5.3 Other Board members’ items

6. EXECUTIVE SESSION:  Time In: __________  Time Out: __________
Motion: ______  Second: ______
Conn__ Merhemic__ Ellison__ McQueen__ Turner__

6.1 Preparing for, conducting or reviewing negotiations or bargaining sessions with employees.
7. ADJOURNMENT:

Motion: ______  Second: ______

Conn__ Merhemic__ Ellison__ McQueen__ Turner__

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE.
4.4 RESOLUTION DECLARING URGENT NECESSITY AND WAIVING PURCHASING PROCEDURES FOR FOOD SERVICES AGREEMENT

WHEREAS, the Board of Education has determined its current food service provider is unable to provide services in a timely manner for the 2019-2020 school year; and

WHEREAS, the Superintendent recommends that the Board declare an emergency, urgent necessity, waive purchasing procedures, and authorize a new food services agreement with Nutrition Group; and

WHEREAS, the Board believes that it is in the best interest of the District to enter into the agreement with Nutrition Group to avoid the disruption and delay of school operations; and

WHEREAS, the Board believes that an emergency and urgent necessity exists with respect to the need to enter the new service contract with Nutrition Group; and

WHEREAS, the Board has received a proposed agreement from Nutrition Group to provide food services to the District for six months, commencing August 8, 2019, and terminating February 8, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the Yellow Springs Exempted Village School District after evaluation and review of the information presented to it as follows:

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the procurement of a food service agreement as set forth in the preambles to this Resolution, and that compliance with Board purchasing procedures could compromise the educational mission of the District.

Section 2. Approval of Contract. The Superintendent and Treasurer of this Board are hereby authorized and directed to negotiate and enter into a contract for the provision of food services with Nutrition Group.
Section 3. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 4. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion: ________ Second: ________

Conn__Merhemic__Ellison__McQueen__Turner__

The resolution passed and was adopted on ___________, 20___.


We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by President Steve Conn at 6:00 p.m.

Roll Call:
Present: Steve Conn, Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
Absent: None

0619.03 Executive Session
Motion by Sylvia Ellison to go into Executive Session at 6:01 p.m. for discussion of:

a. Preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

b. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

Seconded by Steve McQueen.
Vote: Yes – Steve Conn., Aida Merhemic, Sylvia Ellison, Steve McQueen., TJ Turner
No – None
Motion Carried: (5-0)

The Board returned to Open Session at 7:00 p.m.

0619.04 Approval of Minutes
Motion by Aida Merhemic to approve the minutes of the May 6, 2019, Special Meeting; May 8, 2019, Special Meeting; May 9, 2019, Regular Meeting; May 11, 2019, Special Meeting; May 14, 2019, Special Meeting; May 15, 2019, Work Session; May 23, 2019, Special Meeting; and the June 7, 2019, Special Meeting; as presented.

Seconded by Sylvia Ellison.
Vote: Yes – Aida Merhemic, Sylvia Ellison, Steve McQueen., TJ Turner, Steve Conn.
No – None
Motion Carried: (5-0)

Persons Present – Mario Basora, Tammy Emrick, Jack Hatert, Matt Housh, Steffanie Marchese, Peg Morgan, Carol Young, David Turner, Denise Cupps, and Susan Griffith.
COMMUNICATIONS PRESENTATIONS AND REPORTS:

Communications

Community Comments
Peg Morgan – Wanted to thank the board and administration, on behalf of the district’s Teachers, for working with them on the contract negotiations.
Denise Cupps – Wanted to inform the district that she was very much against selling the Mills Lawn land to housing developers.
Carol Young – Wanted to know what the next step is after the feasibility study for the plans of what is going to be done with Mills Lawn’s land.
David Turner – Wanted to elaborate on what our students have done on their PBL projects and implementing that way in moving forward on the facilities project.

Schools in Action

Administrative Reports
Elementary Principal
YSHS/McKinney Principal

TREASURER’S REPORT AND RECOMMENDATIONS:
Motion by Sylvia Ellison to approve the financial report, as presented.

Financial Report — May 31, 2019
Seconded by Aida Merhemic.
Vote: Yes – Sylvia Ellison, Steve McQueen, TJ Turner, Steve Conn, Aida Merhemic
No – None
Motion Carried: (5-0)

0619.05 ADOPTION OF CONSENT CALENDAR - FINANCIAL
Motion by Aida Merhemic to approve the following administrative items with one roll call vote:

Advances and Transfers
to approve the Treasurer to transfer or advance general fund monies to funds that are at a deficit at June 30, 2019, actual advances and transfers to be approved at the July Board Meeting.

Temporary Appropriations for Fiscal Year 2019-2020
to approve the temporary appropriations for the Fiscal Year 2019-2020 as presented.

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-General</td>
<td>$5,000,000.00</td>
</tr>
<tr>
<td>002-Bond Retirement</td>
<td>$150,000.00</td>
</tr>
</tbody>
</table>
Superintendent's Report and Recommendations:

Superintendent Updates:
- Negotiations Update – In the middle of YSEA negotiations. OAPSE negotiations are scheduled for next week.
- Enrollment – Local Kindergarten enrollment is low, in 9 year average. Suggested more family based housing options to grow our local student enrollment.
- Community Development Corporation – Group of community institutions and members looking to collaborate to create a better community as a whole.

0619.06 Adoption of Consent Calendar – Administrative
Motion by Sylvia Ellison to approve the following administrative items with one roll call vote:

MLS Student Handbook
to approve the 2019-2020 school year Mills Lawn School Parent and Student Handbook, as provided.

**Resolution (MOU/Partnership Agreement with Wittenberg University)**
to approve the Memorandum of Understanding between Wittenberg University and Yellow Springs Schools to provide student teaching and other field-based experiences for teacher education students, and to receive and utilize the services of Wittenberg’s teacher education students, as provided.

**Clark County ESC Contracted Services**
to approve the contract and agreement for Speech and Language Pathologist, Psychologist, Occupational and Physical Therapy services, and Communication Specialist Services for the 2019-2020 school year, with Clark County Educational Service Center in the estimated amount of $272,381.70.

**Project-Based Learning/Instructional Coach**
to approve two half-time positions of Project-Based Learning/Instructional Coach, as provided.

**Miami Valley Educational Computer Association (MVECA) Contracted Computer Services**
to approve the contract and agreement for Computer Services, for the 2019-2020 school year, with MVECA in the estimated amount of $14,730.00.

**Miami Valley Educational Computer Association (MVECA) Contracted Technology Coordinator Services**
to approve the contract and agreement for Technology Coordinator Services, for the 2019-2020 school year, with MVECA in the estimated amount not to exceed $82,582.77.

Seconded by TJ Turner.
Roll Call Vote: Yes – TJ Turner, Steve Conn., Aida Merhemic, Sylvia Ellison, Steve McQueen.
No – None
Motion Carried: (5-0)

**0619.07 ADOPTION OF CONSENT CALENDAR – PERSONNEL**
Motion by Steve McQueen to approve the following personnel items with one roll call vote:

**Resignations:**

**Certified Personnel:**
Robert Grote, III
MLS Integrated Physical Education Teacher
Effective: End of 2018-2019 school year

**Extended Leave of Absence**
to approve James Waulk’s unpaid leave of absence from May 17, 2019 until approximately June 27, 2019 10, 2019, in accordance with Article 9.08 of the OAPSE Negotiated Agreement and the Family Medical Leave Act.

**Level Advancement: Advancing from Level II to Level III on Teacher Salary Schedule**
Cameron McCoy
0.5 FTE PBL Foundations Teacher
Level III, Step 9
Effective: Retroactive for the 2018-2019 school year
(August 20, 2018)

Employments: (Contingent upon completion of all O.R.C. & O.D.E.
Employment requirements)

Classified Personnel: Continuing Contract
Tim Sandlin
Mike Hittle
Karen Florence

Kindergarten Screening Summer 2019 – Extra Hours Needed (14 hrs. maximum/person @ $25 per hour)
Linnea Denman
Jeananne Turner-Smith

Homebound Tutors as needed at $25.00 per hour: 1-Year Limited Contract (2019-2020 school year)
Olivia Dishmon
Donna Haller
Isaac Haller
Jane Jako
David Johnston

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
District Staff:
Craig Carter Custodian Supervisor
Cameron McCoy Lead Mentor Teacher/RE Coordinator
Kristin McNeely Title I Coordinator
Cheryl Lowe LPDC Chair

Non-Staff:
Caryn Diamond Theater Arts Producer

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
Staff:
Karla Horvath Girls on the Run (Move)
Chasity Miller Safety Patrol
Ryan Montross First Lego League
Jody Pettiford MLS Student Council
Alicia Horvath MMS Student Council
Jaime Adoff Leadership Council MMS
Heidi Hoover Leadership Council K-2
Victoria Hitchcock Leadership Council 3-4
Sarah Amin Leadership Council 5-6
Tamara Morrison Leadership Council YSHS
Kristin McNeely MLS LPDC Member
Jaime Adoff  MMS Power of the Pen Advisor
Jaime Adoff  YSHS United Society Advisor
Lorrie Sparrow-Knapp  YSHS Fall Play Director
Lorris Sparrow-Knapp  YSHS Spring Musical Director
Lorrie Sparrow-Knapp  YSHS One Acts Coordinator
Shannon Morano  YSHS SPIDEE Advisor
Emily Cormier  YSHS Heritage Advisor
John Day  YSHS School Forest Advisor
Dee Ann Holly  YSHS Detention Monitor
Dee Ann Holly  YSHS After School Ext. Deten. Monitor

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
Non-Staff:
Lynda Highlander  Media Broadcasting

Staff:
Naomi Hyatt  YSHS Co-Ed Cheerleader Advisor

Teacher ($90.00/day, $45.00/half)
Dr. William Barnette
Isaac Haller
Eugene Jackson
Sheila Kruse
Luciana Lieff
Grant Loveless
Margaret Swanson
Steven Vrooman

Seconded by Aida Merhemic.
Vote:  Yes – Steve Conn, Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
No – None
Motion Carried: (5-0)

BOARD COMMUNICATIONS:
Greene County Career Center report

Other Board members’ items
- Mario’s Presentation
- For people running for school board OSBA “Get on Board”.
- Professional Development through OSBA.
- Facilities Task Force next Wednesday, June 27th at 8:00 a.m.

0619.08 Adjournment
Motion by Sylvia Ellison to adjourn the meeting at 8:05 p.m.
Seconded by Aida Merhemic.
Voice Call: All ayes.
Motion Carried: (5-0)

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE
Our Vision:
Becoming a school district of creativity and innovation
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We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by Vice-President Aida Merhemic at 8:00 a.m.

Roll Call:
Present: Sylvia Ellison, TJ Turner, Aida Merhemic
Absent: Steve Conn, Steve McQueen

0619.09 TREASURER’S REPORT AND RECOMMENDATIONS
Motion by TJ Turner to approve the following appropriation increases/decreases for FY 2018-19, as listed:

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-General Fund benefits</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>001-General Fund purchased services</td>
<td>$170,510.00</td>
</tr>
<tr>
<td>001-General Fund other</td>
<td>$23,200.00</td>
</tr>
<tr>
<td>001-General Fund transfers/advances</td>
<td>$126,000.00</td>
</tr>
<tr>
<td>TOTAL General Fund</td>
<td>$325,710.00</td>
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<tr>
<td>002-Bond Retirement</td>
<td>$668.06</td>
</tr>
<tr>
<td>006-Food Service</td>
<td>$25,879.00</td>
</tr>
<tr>
<td>018-Public School Support</td>
<td>($5,185.00)</td>
</tr>
<tr>
<td>019-Other Local</td>
<td>($2,155.54)</td>
</tr>
<tr>
<td>022-District Agency</td>
<td>($225.85)</td>
</tr>
</tbody>
</table>
Special Board Meeting – June 27, 2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>200-Student Activity</td>
<td>$11,500.00</td>
</tr>
<tr>
<td>300-District Activity Fund</td>
<td>($30.00)</td>
</tr>
<tr>
<td>499-Misc State Grants</td>
<td>$4,034.10</td>
</tr>
<tr>
<td>516-IDEA-B</td>
<td>$12,000.00</td>
</tr>
<tr>
<td>572-Title I</td>
<td>$6,990.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$379,185.27</strong></td>
</tr>
</tbody>
</table>

Seconded by Sylvia Ellison.
Vote: Yes – Sylvia Ellison, TJ Turner, Aida Merhemic
    No – None
Motion Carried: (3-0)

**0619.10 Adjournment**
Motion by Sylvia Ellison to adjourn the meeting at 8:08 a.m.
Seconded by TJ Turner.
Voice Call: All ayes.
Motion Carried: (3-0)

Steve Conn, President        Date        Tammy Emrick, Interim Treasurer        Date

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE
YELLOW SPRINGS BOARD OF EDUCATION
Regular Session
July 11, 2019 – 7:00 p.m.

Our Vision:
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We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by Treasurer Pro-Tem Steve McQueen at 7:00 p.m.

Roll Call:
Present: Steve Conn, Aida Merhemic, Steve McQueen
Absent: Sylvia Ellison, TJ Turner

Persons Present – Terri Holden, Steffanie Marchese, Carol Young, Denise Cupps, and Parker Buckley.

COMMUNICATIONS PRESENTATIONS AND REPORTS:

Communications

Community Comments
Denise Cupps – Wanted to reiterate to the district that she and the community was very much against selling the Mills Lawn land to housing developers.

Schools in Action
None

TREASURER’S REPORT AND RECOMMENDATIONS:
Motion by Aida Merhemic to approve the following administrative items with one roll call vote:

3.1 Financial Report — June 30, 2019

2019.01 ADOPTION OF CONSENT CALENDAR - FINANCIAL

3.2 Report of Transfers & Advances from FY 2018-19
ADVANCES FY 2018-19

<table>
<thead>
<tr>
<th>FROM FUND</th>
<th>TO FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-General</td>
<td>006-Lunchroom</td>
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<td>001-General</td>
<td>300-Athletics</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>001-General</td>
<td>300-Miller Fellows Grant</td>
<td>$8,500.00</td>
</tr>
<tr>
<td>001-General</td>
<td>499-Clark State Grant</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>001-General</td>
<td>516-IDEA</td>
<td>$12,000.00</td>
</tr>
<tr>
<td>001-General</td>
<td>572-Title I</td>
<td>$7,000.00</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$136,000.00</strong></td>
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TRANSFERS FY 2018-19

<table>
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<th>FROM FUND</th>
<th>TO FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-General</td>
<td>022- Athletic Tournament Fund</td>
<td>$27.10</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$27.10</strong></td>
</tr>
</tbody>
</table>

3.3 Return of Advances from FY 2018-19
to approve the return of advances as listed below:

<table>
<thead>
<tr>
<th>RETURN OF ADVANCES from FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM FUND</td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td>300-Athletics</td>
</tr>
<tr>
<td>300-Miller Fellows Grant</td>
</tr>
<tr>
<td>499-Clark State Grant</td>
</tr>
<tr>
<td>516-IDEA</td>
</tr>
<tr>
<td>572-Title I</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

3.4 Approve Transfer from General Fund to Athletic Fund
It is recommended that the Board approve the transfer of funds from the General Fund to the Athletic Fund for FY 2019-20 in the amount of $27,000.00.

Seconded Steve McQueen.
Roll Call Vote: Yes – Steve Conn., Aida Merhemic, Steve McQueen
No – None
Motion Carried: (3-0)

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:
4.1 Superintendent Updates:
   a. Semi-Annual Bullying Report – 1 MMS, none HS, and none MLS
   b. Negotiations Update – Contract negotiations on hold
   c. Facilities – Facilities task force working on assisting with plans to address the needs of the facilities. Steve Conn clarified that they will follow state law to address the needs.

2019.02 ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE
Motion by Aida Merhemic to approve the following administrative items with one roll call vote:

4.2 OHSAA Membership
to approve that the Yellow Springs Schools agree to conduct their 2019-2020 athletic programs under the Constitution, Bylaws, Regulations, Interpretations and Decisions of the Ohio High School Athletic Association.

4.3 Lunchroom Contract
to approve that the Board authorize the administration to enter into a 1-year contract, subject to three (3) additional one (1) year contracts for Food Service with SODEXO, for the 2019-2020 school year.

4.4 Madison-Champaign County ESC Contracted Services
to approve that the contract and agreement for Gifted Supervision Services, for the 2019-2020 school year, with Madison-Champaign County Educational Service Center in the estimated amount of $6,007.05, be approved.

Seconded by Steve McQueen.
Roll Call Vote: Yes – Steve Conn., Aida Merhemic, Steve McQueen.
   No – None
Motion Carried: (3-0)

2019.03 ADOPTION OF CONSENT CALENDAR – PERSONNEL
Motion by Aida Merhemic to approve the following personnel items with one roll call vote:

4.5 Adoption of Project-Based Learning Salary Schedule
to approve that the Board approve the project-based learning salary schedule effective August 1, 2019, as provided.

4.6 Reduction in Force:
BE IT RESOLVED that pursuant to ORC 3319.172 and Article 4.03 of the OAPSE Local No. 644 Master Agreement, the employment contract of Jovan Terrell is hereby suspended as part of a reduction in due to financial reasons. The effective date of the contract suspension shall be July 31, 2019 and said employee shall thereafter be placed on the recall list for the time period noted in the OAPSE Master Agreement. The Treasurer is hereby directed to provide said employee with written notice of this reduction in force.
4.7 **Resignations:**

**Administrative Personnel:**
Nathaniel Baker Director of Athletics & Student Leadership 0.5 FTE
Effective: End of 2018-2019 school year

**Certified Personnel:**
Kevin Lydy YSHS Social Studies Teacher 0.5 FTE
Effective: End of 2018-2019 school year

Jennifer Scavone MLS First Grade Teacher 0.5 FTE
Effective: End of 2018-2019 school year

**Supplemental (Athletic):**
Megan Caldwell YSHS Women's Assistant Soccer Coach
Effective: July 12, 2019

4.8 **Employments: Contingent upon completion of all O.R.C. & O.D.E. Employment requirements**

Kevin Lydy 0.5 FTE MMS/YSHS Half-time PBL Coach
Level III, Step 12
Effective: August 1, 2019

Jennifer Scavone 0.5 FTE MLS Half-time PBL Coach
Level II, Step 9
Effective: August 1, 2019

**Certified Personnel: 1-Year Limited Contract (August 1, 2018 – July 31, 2019)**
Alison Hawker MLS Integrated PE Teacher 1.0 FTE
Level III, Step 8
Effective: August 1, 2019

Hannah Weinstein YSHS Social Studies Teacher 0.5 FTE
Level III, Step 4
Effective: August 1, 2019

**Summer Intervention Teacher: Limited Contract (July 29, 2019 – August 9, 2019)**
Chasity Miller

**Title I Tutors: 1-Year Limited Contract (August 1, 2019 – July 31, 2020)**
Nan Meekin Mills Lawn School Title I Paraprofessional Tutor
6 hrs/day, 5 days/wk @ $15.35/hr
Effective: August 22, 2019

**Title IV-A Tutors: 1-Year Limited Contract (2019–2020 school year)**
Kelli Lewis Mills Lawn School Title IV Paraprofessional Tutor
5.5 hrs/day, 2 days/wk @ $15.35/hr
Effective: August 22, 2019

Supplemental (Other): 1-Year Limited Contract – 2019-2020 school year
District Staff:
Susan Griffith Executive Assistant Mentor
Up to 30 hrs/mo @ $31.00/hr
Effective: August 1, 2019

Susan Griffith Deeper Learning Training Center Coordinator
Up to 30 hrs/mo @ $31.00/hr
Effective: August 1, 2019

Non-Staff:
Nicolas Trimbach YSHS Men’s Head Basketball Coach–Step 1
Andrew Tincher YSHS Men’s Reserve Basketball Coach–Step 1
Mark Breza YSHS Men's Assistant Soccer Coach–Step 2

Teacher ($90.00/day, $45.00/half)
Elliot Cromer
Mary Graham
William Green
Carlos Landaburu
Kathryn Laurens
Sarah Mabra
Tracy Perkins-Schmittler

Secretary ($11.00/hour)
Susan Griffith
Lynda Highlander
Kelli Lewis
Christy Nielsen
Tamatha Parker

Aide ($11.00/hour)
Lynda Highlander
Kelli Lewis
Tamatha Parker
Tracy Perkins-Schmittler

Bus Driver ($15.00/hour)
Sherry Harding

Bus Driver ($17.25/hour)
Craig Carter
Custodian ($11.00/hour)
Rebecca Fannin

Seconded by Steve McQueen.
Vote: Yes – Steve Conn, Aida Merhemic, Steve McQueen
No – None
Motion Carried: (3-0)

BOARD COMMUNICATIONS:

5.1 Greene County Career Center report
New Career Center being built despite issues of the weather during construction. Able to view the drawings/floorplans of the new building on their website.

5.2 Appointment of Volunteer Committee Member for the Regional Planning & Coordinating Commission of Greene County’s 2020 Census
Further information is needed to find out what the time commitment will be and will designate a volunteer after all terms are known.

5.3 Other Board members’ items
Students and Staff involved in the plays at the Amphitheatre.

2019.04 Adjournment
Motion by Steve McQueen to adjourn the meeting at 7:20 p.m.
Seconded by Aida Merhemic.
Voice Call: All ayes.
Motion Carried: (3-0)
We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

Call to Order – The meeting was called to order by Vice-President Aida Merhemic at 8:00 a.m.

Roll Call:
Present: Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
Absent: Steve Conn

Persons Present – Jeff Eyrich, Steffanie Marchese

SUPERINTENDENT’S RECOMMENDATIONS:

2019-01 ADOPTION OF CONSENT CALENDAR – PERSONNEL
Motion by Sylvia Ellison to approve the following administrative items with one roll call vote:

2.1 Adoption of Director of Athletics & Student Leadership Salary Schedule
to approve that the Board approve the Director of Athletics & Student Leadership salary schedule effective August 1, 2019, as provided.

   Jeffery Eyrich 0.5 FTE Director of Athletics & Student Leadership
   Level I, Step 25
   Effective: August 1, 2019

2.3 Interim Director of Athletics & Student Leadership
to approve that the Board approve Jeffery Eyrich as Interim Director of Athletics & Student Leadership on a per diem basis, effective July 26, 2019, through July 31, 2019.

2.4 Community Mercy Health Partners dba Mercy Health – Springfield Sports Medicine & Rehabilitation Contracted Services (Athletic Trainer)
to approve that the 3-year contract and agreement for Athletic Trainer services, for the 2019-2020 school year, with Community Mercy Health Partners through Mercy Health - Springfield Sports Medicine & Rehabilitation.
Seconded by TJ Turner.

Vote:   Yes – Aida Merhemic, Sylvia Ellison, Steve McQueen, TJ Turner
   No – None
Motion Carried: (4-0)

**2019-02 Adjournment**

Motion by Steve McQueen to adjourn the meeting at 8:10 a.m.
Seconded by TJ Turner.
Voice Call: All ayes.
Motion Carried: (4-0)
July 2019
# YELLOW SPRINGS EXEMPTED VILLAGE SCHOOL DISTRICT -- GREENE COUNTY

## CASH FLOW - GENERAL FUND & EMERGENCY LEVY FUND

### Fiscal 2020

#### REVENUES:

<table>
<thead>
<tr>
<th>Source</th>
<th>JULY</th>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>4,150,285</td>
<td>1,448,000</td>
<td>625,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,800,000</td>
<td>277,285</td>
<td>0</td>
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</table>

#### OTHER FINANCING SOURCES:

<table>
<thead>
<tr>
<th>Source</th>
<th>JULY</th>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>1,101,734</td>
<td>750,000</td>
<td>750,000</td>
<td>750,000</td>
<td>750,000</td>
<td>550,000</td>
<td>550,000</td>
<td>550,000</td>
<td>500,000</td>
<td>500,000</td>
<td>450,000</td>
<td>150,000</td>
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</table>

#### EXPENDITURES:

<table>
<thead>
<tr>
<th>Source</th>
<th>JULY</th>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>9,834,170</td>
<td>826,145</td>
<td>881,600</td>
<td>812,100</td>
<td>810,600</td>
<td>800,600</td>
<td>850,000</td>
<td>885,000</td>
<td>954,050</td>
<td>830,000</td>
<td>810,000</td>
<td>780,000</td>
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#### OTHER FINANCING USES:

<table>
<thead>
<tr>
<th>Source</th>
<th>JULY</th>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
</tr>
</thead>
</table>

#### OUTSTANDING ENCUMBRANCES

<table>
<thead>
<tr>
<th>Source</th>
<th>JULY</th>
<th>AUGUST</th>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
<th>DECEMBER</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>5,014,971</td>
<td>6,635,407</td>
<td>7,136,482</td>
<td>6,442,262</td>
<td>6,196,977</td>
<td>5,612,937</td>
<td>4,997,752</td>
<td>6,462,137</td>
<td>6,134,662</td>
<td>6,032,877</td>
<td>5,774,592</td>
<td>5,171,307</td>
</tr>
</tbody>
</table>
## General & Emergency Fund - Budget vs Actual
### FY 2019-20
for the month of July 2019

<table>
<thead>
<tr>
<th>Revenues</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.010 General Property Tax (Real Estate)</td>
<td>$1,450,000</td>
<td>$1,448,000</td>
<td>$(2,000)</td>
</tr>
<tr>
<td>1.020 Tangible Personal Property Tax</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.030 Income Tax</td>
<td>765,000</td>
<td>716,988</td>
<td>(48,012)</td>
</tr>
<tr>
<td>1.035 Unrestricted State grants In Aid</td>
<td>115,000</td>
<td>114,597</td>
<td>(403)</td>
</tr>
<tr>
<td>1.040 Restricted State Grants</td>
<td>2,335</td>
<td>2,296</td>
<td>(39)</td>
</tr>
<tr>
<td>1.050 Property Tax Allocation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.060 All Other Revenues</td>
<td>100,000</td>
<td>94,867</td>
<td>(5,133)</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>2,432,335</td>
<td>2,376,748</td>
<td>(55,587)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Financing Sources</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.010 Proceeds from Sale of Notes</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.040 Operating Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.050 Advances In</td>
<td>61,000</td>
<td>61,000</td>
<td>-</td>
</tr>
<tr>
<td>2.060 All Other Financing Sources</td>
<td>35,000</td>
<td>34,223</td>
<td>(777)</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources</strong></td>
<td>96,000</td>
<td>95,223</td>
<td>(777)</td>
</tr>
</tbody>
</table>

| **Total Revenues and Other Financing Sources** | 2,528,335 | 2,471,971 | (56,364) |

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.010 Personal Services</td>
<td>450,600</td>
<td>449,602</td>
<td>(998)</td>
</tr>
<tr>
<td>3.020 Employee Benefits</td>
<td>180,000</td>
<td>171,323</td>
<td>(8,677)</td>
</tr>
<tr>
<td>3.030 Purchased Services</td>
<td>109,283</td>
<td>135,515</td>
<td>26,232</td>
</tr>
<tr>
<td>3.040 Supplies &amp; Materials</td>
<td>15,000</td>
<td>13,485</td>
<td>(1,515)</td>
</tr>
<tr>
<td>3.060 Capital Outlay</td>
<td>45,000</td>
<td>41,548</td>
<td>(3,452)</td>
</tr>
<tr>
<td>4.020 Notes-Principal</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4.060 Notes-Interest</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4.300 Other Objects</td>
<td>12,800</td>
<td>13,062</td>
<td>262</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>812,683</td>
<td>824,535</td>
<td>11,852</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Other Financing Uses</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.010 Operating Transfers Out</td>
<td>27,000</td>
<td>27,000</td>
<td>-</td>
</tr>
<tr>
<td>5.020 Advances Out</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Other Financing Uses</strong></td>
<td>27,000</td>
<td>27,000</td>
<td>-</td>
</tr>
</tbody>
</table>

| **Total Expenditures and Other Financing Uses** | 839,683 | 851,535 | 11,852 |

| Excess of Revenues and Other Financing Sources over(under) Expenditures and Other Financing Uses | 1,688,652 | 1,620,436 |

<table>
<thead>
<tr>
<th>Cash Balance July 1</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,014,971</td>
<td>$5,014,971</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash Balance July 31</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,703,623</td>
<td>$6,635,407</td>
<td>(68,216)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUDGET 7/1/2019 to 6/30/2020</td>
<td>ACTUAL 7/1/2019 to 7/30/2019</td>
<td>DIFFERENCE</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>------------------------------</td>
<td>------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.010 General Property Tax (Real Estate)</td>
<td>$4,152,285 $2,704,285</td>
<td>$1,448,000 $1,013,012</td>
<td>(2,704,285) $1,431,012</td>
</tr>
<tr>
<td>1.020 Tangible Personal Property Tax</td>
<td>119,525</td>
<td>-</td>
<td>(119,525)</td>
</tr>
<tr>
<td>1.030 Income Tax</td>
<td>1,730,000 $1,013,012</td>
<td>716,988 $622,860</td>
<td>(1,013,012) $622,860</td>
</tr>
<tr>
<td>1.035 Unrestricted State grants In Aid</td>
<td>1,417,715 $1,303,118</td>
<td>114,597 $622,860</td>
<td>(1,303,118) $622,860</td>
</tr>
<tr>
<td>1.040 Restricted State Grants</td>
<td>27,800 $25,504</td>
<td>2,296 $622,860</td>
<td>(25,504)</td>
</tr>
<tr>
<td>1.050 Property Tax Allocation</td>
<td>622,860 $622,860</td>
<td>-</td>
<td>(622,860)</td>
</tr>
<tr>
<td>1.060 All Other Revenues</td>
<td>1,270,000 $1,175,133</td>
<td>94,867 $1,175,133</td>
<td>(1,175,133) $1,175,133</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>9,340,185 $6,963,437</td>
<td>2,376,748 $1,175,133</td>
<td>(6,963,437) $5,788,304</td>
</tr>
<tr>
<td><strong>Other Financing Sources</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.010 Proceeds from Sale of Notes</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.040 Operating Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.050 Advances In</td>
<td>136,000 $75,000</td>
<td>61,000 $75,000</td>
<td>(75,000)</td>
</tr>
<tr>
<td>2.060 All Other Financing Sources</td>
<td>35,000 $777</td>
<td>34,223 $777</td>
<td>(777)</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources</strong></td>
<td>171,000 $827</td>
<td>95,223 $827</td>
<td>(827)</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Financing Sources</strong></td>
<td>9,511,185 $7,039,214</td>
<td>2,471,971 $7,039,214</td>
<td>(7,039,214)</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.010 Personal Services</td>
<td>5,459,030 $5,009,428</td>
<td>449,602 $3,670</td>
<td>(5,009,428) $3,670</td>
</tr>
<tr>
<td>3.020 Employee Benefits</td>
<td>2,313,045 $2,141,722</td>
<td>171,323 $171,323</td>
<td>(2,141,722) $171,323</td>
</tr>
<tr>
<td>3.030 Purchased Services</td>
<td>1,529,283 $1,393,768</td>
<td>135,515 $135,515</td>
<td>(1,393,768) $135,515</td>
</tr>
<tr>
<td>3.040 Supplies &amp; Materials</td>
<td>200,935 $187,450</td>
<td>13,485 $187,450</td>
<td>(187,450)</td>
</tr>
<tr>
<td>3.060 Capital Outlay</td>
<td>123,225 $81,677</td>
<td>41,548 $81,677</td>
<td>(81,677)</td>
</tr>
<tr>
<td>4.020 Notes-Principal</td>
<td>75,900 $75,900</td>
<td>-</td>
<td>(75,900)</td>
</tr>
<tr>
<td>4.060 Notes-Interest</td>
<td>600 $600</td>
<td>-</td>
<td>(600)</td>
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<tr>
<td>4.300 Other Objects</td>
<td>120,300 $107,238</td>
<td>13,062 $107,238</td>
<td>(107,238)</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>9,822,318 $8,997,783</td>
<td>824,535 $3,670</td>
<td>(8,997,783) $3,670</td>
</tr>
<tr>
<td><strong>Other Financing Uses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.010 Operating Transfers Out</td>
<td>127,000 $100,000</td>
<td>27,000 $100,000</td>
<td>(100,000)</td>
</tr>
<tr>
<td>5.020 Advances Out</td>
<td>35,000 $35,000</td>
<td>-</td>
<td>(35,000)</td>
</tr>
<tr>
<td><strong>Total Other Financing Uses</strong></td>
<td>162,000 $135,000</td>
<td>27,000 $100,000</td>
<td>(135,000)</td>
</tr>
<tr>
<td><strong>Total Expenditures and Other Financing Uses</strong></td>
<td>9,984,318 $9,132,783</td>
<td>851,535 $9,132,783</td>
<td>(9,132,783)</td>
</tr>
<tr>
<td><strong>Excess of Revenues and Other Financing Sources over(under) Expenditures and Other Financing Uses</strong></td>
<td>(473,133) 1,620,436</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cash Balance July 1</strong></td>
<td>$5,014,971 $5,014,971</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Ending Cash Balance</strong></td>
<td>$4,541,838 $6,635,407</td>
<td>2,093,569</td>
<td></td>
</tr>
</tbody>
</table>
Where does the money come from?

- Real Estate Tax: 58%
- Personal Property Tax: 0%
- Income Tax: 29%
- Other Local: 4%
- State Foundation: 5%
- Career Tech/Restricted: 0%
- State Tax Allocation: 0%
- Other Financing: 4%
- Other Financing: 4%

General & Emergency Fund FY 2019-20
Total Revenues - $2,471,971
Where does the money go?

- Salaries: 53%
- Fringe Benefits: 20%
- Purchased Services: 16%
- Supplies: 2%
- Capital Outlay: 5%
- Miscellaneous: 1%
- Other Financing: 3%

General & Emergency Fund FY 2019-20
Total Expenditures - $ 851,535
General & Emergency Fund FY 2019-20
Percentage received of Revenues
as of July 31, 2019

26.58% is the benchmark

25.99%
General & Emergency Fund FY 2019-20
Percentage spent of Expenditures
as of July 31, 2019

8.41% is the benchmark

8.53%
# Yellow Springs Exempted Village School District
## Bank Reconciliation
### July 31, 2019

### Balance Per Bank Statements

<table>
<thead>
<tr>
<th>Bank</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Bank</td>
<td></td>
</tr>
<tr>
<td>US Bank - Sweep Account</td>
<td>2,411,700.13</td>
</tr>
<tr>
<td>Fifth Third Bank - Max Saver Plus Account</td>
<td>1,353,824.81</td>
</tr>
<tr>
<td>Fifth Third Securities</td>
<td>1,151,515.87</td>
</tr>
<tr>
<td>Star Ohio</td>
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**Total Bank Balance**: 7,422,184.03

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**Adjusted Bank Balance**: 7,302,767.72

### Fund Balances

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**Adjusted Fund Balances**: 7,302,767.72
-- Options Summary --

Summary or Detail Report? (S,D)  D
Output file:  FINSUMM.PDF
Type:  CSV
Print options page? (Y,N)  Y
Generate FINDET report for comparison? (Y,N)  Y
Sort options:  FD
Subtotal options:  FD
Include future encumbrance amounts? (Y,N)  N
Include accounts with zero amounts? (Y,N)  N
Include accounts which are no longer active? (Y,N,I)  Y

BAT_FINSUM executed by YS_TEMRICK on node MVECA0:: at  5-AUG-2019 08:58:26.59
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<th>MTD Expenditures</th>
<th>FYTD Expenditures</th>
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<th>Current Encumbrances</th>
<th>Unencumbered Bank Fund Balance</th>
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## Financial Report by Fund

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<th>Fund #</th>
<th>Fund Description</th>
<th>Begin Balance</th>
<th>MTD Receipts</th>
<th>FYTD Receipts</th>
<th>MTD Expenditures</th>
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<th>Current Fund Balance</th>
<th>Current Encumbrances</th>
<th>Unencumbered Bank Fund Balance</th>
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## Financial Report by Fund

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<th>MTD Receipts</th>
<th>FYTD Receipts</th>
<th>MTD Expenditures</th>
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**TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:**

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Superintendent Monthly Board Report
August 8, 2019

Dear Yellow Springs Board of Education,

August signifies the start of the new school year. 2019-20 holds much promise! I am so excited to be leading the district’s staff and students as we work to realize our individual and collective potential. The August agenda features recognition of three new staff members. This low number is a tribute to the value of working in Yellow Springs Schools. And, of course, a stable teaching force is critical for our students.

Now that teachers have had the summer to physically, mentally and spiritually recharge, we are eager to resume negotiations with the Yellow Springs Education Association.

The work of the Facilities Task Force continues. The summer has proved a bit difficult to have full membership at meetings. August meetings will be held on August 6 & 28, where the task force will complete their analysis of "big bucket" facility needs. The following technology and security updates (see slide) have been completed or are slated to be completed within the next few months. I would to thank the Facilities Task Force as some of these updates have come about through discussion at our meetings.

Federal cuts to education continue to affect our programming. Title monies for this year are roughly $9400 less than the FY19 allocation. We are continuing to evaluate all of our title expenditures to ensure that we are using these funds to best support student needs.

The district administrative team spent Friday, August 2 and will spend Tuesday, August 6 planning for the 2019-20 school year. We were able to learn more about each other as a team and establish working goals for the year.

Jeff Eyrich (Director of Athletics & Student Leadership replacing Nate Baker); Alison Hawker (MLS Physical Education replacing Robert Grote), and Hannah Weinstein (YSHS Social Studies replacing Kevin Lydy’s ½ time SS position as he transitions into a ½ time PBL
coaching position) have been previously approved by the board. They will be present at the board meeting so that you may meet them and welcome them to the YS Schools community.

The board will be asked to approve the following at this evening’s meeting:

Personnel Schedules
Supplemental (FY19): Correction for IDEAL Grant Mentor Teacher
Half-Time PBL Coach: Revised to reflect correct education level
Summer Intervention: Revised to reflect 2.5 hours a day for ten days.
Supplementals (FY20): YSHS Leadership Council; Band Director; Orchestra Director; Pep Band; Leadership Council; and Public Records Clerk
Substitutes for 2019-20: teachers; custodian; bus driver

Transportation
Bus schedules are presented for the 2019-2020 school year.

Board Policy
There are first reads for five policies. Policy 2413 Career Advising is required by state law to be re-approved every two years. Policy 5113.02 School Choice Options is revised to reflect the Every Student Succeeds Act (ESSA) which is the current federal law and eliminate language references to No Child Left Behind. Policies 5610 Removal, Suspension, Expulsion and Permanent Exclusion of Students and 5610.03 Emergency Removal of Students are both revised policies to reflect the phase-in mechanism for the restriction of disciplinary action for Pre-K 3 students as required by H.B. 318. Policy 8500 Food Services is revised in response to issues raised by the USDA whose position is that an appropriate team is required to approve any dietary modification to the school’s USDA-approved reimbursable meal whether or not that student has a disability or is 504 eligible.

Food Service
Emergency contract with The Nutrition Group to provide food service for the district through February 2, 2020.

Thank you for your support and trust in our efforts to make Yellow Springs Schools the best in Ohio. Please email or call me before Thursday evening if you have any questions about the agenda that I can answer in advance of the meeting.

Terri L. Holden
2413 - CAREER ADVISING

This policy has been developed as prescribed in R.C. 3313.6020 and the State Board of Education's Model Policy. This policy shall be updated at least once every two (2) years. The policy shall be made available to students, parents/guardians/custodians, and local postsecondary institutions, residents of the District, and shall be posted on the District web site.

Career advising is an integrated process that helps students understand how their personal interests, strengths and values might predict satisfaction and success in school and related career fields, as well as how to tie these interests and strengths to their academic and career goals. Students need to have access to comprehensive resources and support to prepare for their future success. Through relevant classroom instruction, career-related learning experiences, and a program of counseling and advising, students can discover their interests and explore academic and career pathway options.

The District’s Career Advising Plan shall include:

A. Grade-level examples that link students’ schoolwork to one (1) or more career field.

B. Career advising to students in grades K-12, which includes age-appropriate activities and also includes creating and maintaining a Student Success Plan beginning in grade 6.

C. Additional interventions and career advising for students who are identified as at risk of dropping out of school.

D. Training for employees on how to advise students on career pathways, including training on advising students using the tools available in OhioMeansJobs K-12.

E. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit.

F. Information on courses that can award students both traditional academic and career-technical credit.

G. Documentation on career advising provided for review by the student, student’s parent, guardian or custodian, and schools the student may attend in the future.

H. The supports necessary for students to have successful transitions from high school to their postsecondary destinations, including interventions and services for students in need of remediation in mathematics and English language arts.

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Legal R.C. 3313.6020, Ohio Model Policy on Career Advising (ODE) (December 2014)
5113.02 - SCHOOL CHOICE OPTIONS PROVIDED BY THE NO CHILD LEFT BEHIND ACT

The Board of Education acknowledges that the Elementary and Secondary Education Act (ESEA), as amended, Federal No Child Left Behind Act of 2001 ("NCLBA") provides that the parents/guardians of students enrolled in a Title I school the first year following the building’s identification as being in "School Improvement", have the right to transfer their children to another school in the District, provided there is a school that provides instruction at the students’ grade level(s) and such school has not been identified as being in the process of school improvement, corrective action, or restructuring. If there is not another school in the District offering instruction at the students’ grade level(s) that has not been identified as needing improvement, the Superintendent shall contact neighboring districts and request that they permit students to transfer to a school in one of those districts. The Superintendent shall also offer Supplemental Educational Services (SES) to students in any school no later than the first year following the building's identification as being in "School Improvement,” regardless of whether a transfer option is available.

Additionally, students attending a "persistently dangerous" school, as defined by State law have the right to transfer to another “safe” school in the District. If there is not another “safe” school in the District providing instruction at the students’ grade level(s), the Superintendent shall contact neighboring districts and request that they permit students to transfer to a school in one of those districts.

Furthermore, a student who is a victim of a "violent crime" on school property also has the right to transfer to another school. If there is not another school in the District providing instruction at the student’s grade level, the Superintendent shall contact neighboring districts and request that they permit that student to transfer to a school in one of those districts providing instruction at the student’s grade level.

The Board of Education authorizes such transfers in accordance with AG 5113.02.

Children who transfer in accordance with this policy will be permitted to remain at the school of transfer until completing the highest grade at the school.

__Legal__

Title I, Section 1116(b)(1)(E) of the No Child Left Behind Act of 2001
Title I, Section 1116(e) of the No Child Left Behind Act of 2001
Title IX, Section 9532 of the No Child Left Behind Act of 2001
The Board of Education recognizes that exclusion from the educational program of the schools, whether by emergency removal, out-of-school suspension, expulsion, or permanent exclusion, is the most severe sanction that can be imposed on a student in this District, and one that cannot be imposed without due process. However, the Board has zero-tolerance of violent, disruptive, or inappropriate behavior by its students.

No student is to be removed, suspended out-of-school, expelled and/or permanently excluded unless his/her behavior represents misconduct as specified in the Student Code of Conduct/Student Discipline Code approved by the Board. The Code shall also specify the procedures to be followed by school officials when implementing such discipline. In addition to the procedural safeguards and definitions set forth in this policy and the student/parent handbook, additional procedures and considerations shall apply to students identified as disabled under the IDEA, ADA, and/or Section 504 of the Rehabilitation Act of 1973. (See Policy 2465 "Suspension/Expulsion of Disabled Students")

For purposes of this policy and the Student Code of Conduct/Student Discipline Code, the following shall apply:

A. "Emergency removal" shall be the exclusion of a student who poses a continuing danger to District property or persons in the District or whose behavior presents an on-going threat of disrupting the educational process provided by the District (See Policy 5610.03 - "Emergency Removal").

B. "Suspension" shall be the temporary exclusion of a student by the Superintendent, principal, assistant principal, or any other administrator from the District's instructional program for a period not to exceed ten (10) school days. Suspension shall not extend beyond the current school year, if at the time a suspension is imposed, fewer than ten (10) days remain in the school year.

The Superintendent may instead require a student to participate in a community service program or another alternative consequence for a number of hours equal to the remaining part of the period of the suspension. The student shall be required to begin such community service program or alternative consequence during the first full week day of summer break.

In the event, the student fails to complete the required community service or the assigned alternative consequence, the Superintendent may determine the next course of action. Such course of action, however, shall not include requiring the student to serve the remaining time of the suspension at the beginning of the following year.

The procedures for suspension are set forth in the Student Code of Conduct/Student Discipline Code and Policy 5611 - Due Process Rights.

A student who is suspended shall be permitted to complete any classroom assignments missed because of the suspension.

C. "Expulsion" shall be the exclusion of a student from the schools of this District for a period not to exceed the greater of eighty (80) school days or the number of school days remaining in a semester or term in which the incident that gives rise to the expulsion takes place or for one (1) year as specifically provided in this policy and the Student Code of Conduct/Student Discipline Code. Only the Superintendent may expel a student. The procedures for expulsion are set forth in the Student Code of Conduct/Student Discipline Code and Board Policy 5611 "Due Process Rights".

1. **Firearm or Knife**

   Unless a student is permanently excluded from school, the Superintendent shall expel a student from school for a period of one (1) year for bringing a firearm or knife to a school building or on to any other property (including a school vehicle) owned,
controlled, or operated by the Board, to an interscholastic competition, an extra-curricular event, or to any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, except that the Superintendent may reduce this period on a case-by-case basis in accordance with this policy. Similarly, the Superintendent shall expel a student from school for a period of one (1) year for possessing a firearm or knife at school or on any other property (including a school vehicle) owned, controlled, or operated by the Board, at interscholastic competition, an extra-curricular event, or at any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, except the Superintendent may reduce this period on a case-by-case basis in accordance with this policy. The expulsion may extend, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place. The Superintendent shall refer any student expelled for bringing a firearm (as defined in 18 U.S.C. 921(a)(3)) or weapon to school to the criminal justice or juvenile delinquency system serving the District.

A firearm is defined as any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or silencer, or any destructive device. A destructive device, includes, but is not limited to any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or other similar device.

A knife is defined as any a weapon or cutting instrument consisting of a blade fastened to a handle; a razor blade; or any similar device (including sharp, metal martial arts weapons such a ninja throwing stars) that is used for, or is readily capable of, causing death or serious bodily injury.

The Superintendent may, in his/her sole judgment and discretion, modify or reduce such expulsion in writing, to a period of less than one (1) year, on a case-by-case basis, upon consideration of the following:

a. Applicable State or Federal laws and regulations relating to students with disabilities (for example, where the incident involves a student with a disability and the misconduct is determined by a group of persons knowledgeable about the child to be a manifestation of the student's disability);

b. The degree of culpability given the age of the student and its relevance to the misconduct and/or punishment and/or evidence regarding the probable danger posed to the health and safety of others, including evidence of the student's intent and awareness regarding possession of the firearm or knife; and/or

c. The academic and disciplinary history of the student, including the student’s response to the imposition of any prior discipline imposed for behavioral problems.

2. Violent Conduct

If a student commits an act at school, on other school property, at an interscholastic competition, extra-curricular event, or any other school program or activity and the act:

a. would be a criminal offense if committed by an adult;

and

b. results in serious physical harm to person(s) as defined in R.C. 2901.01(A)(5), or to property as defined in R.C. 2901.01(A)(6)

the Superintendent may expel the student for a period of up to one (1) year. The Superintendent may extend the expulsion into the next school year or reduce the expulsion as necessary on a case-by-case basis as specified below. The student need not be prosecuted or convicted of any criminal act to be expelled under this provision.

The Superintendent may, in his/her sole judgment and discretion, reduce such expulsion to a period of less than one (1) year, on a case-by-case basis, upon consideration of the following:

a. Applicable State or Federal laws and regulations relating to students with disabilities (for example, where the incident involves a student with a disability and the misconduct is determined by a group of persons knowledgeable about the child to be a manifestation of the student's disability);

or

b. other extenuating circumstances, including, but not limited to, the academic and disciplinary history of the student, including the student’s response to the imposition of any prior discipline imposed for behavioral problems.

If at the time of the expulsion, there are fewer days remaining in the school year than the number of days of the expulsion, the Superintendent may apply any or all of the remaining period to the following school year.

3. Bomb Threats
If a student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat, the Superintendent may expel the student for a period of up to one (1) year. The Superintendent may extend the expulsion into the next school year or reduce the expulsion as necessary on a case-by-case basis as specified below. The student need not be prosecuted or convicted of any criminal act to be expelled under this provision.

The Superintendent may, in his/her sole judgment and discretion, reduce such expulsion to a period of less then one (1) year, on a case-by-case basis, for the following reasons:

a. for students identified as disabled under the IDEA, ADA, and Section 504 of the Rehabilitation Act of 1973, upon recommendation from the group of persons knowledgeable of the student’s educational needs;

or

b. other extenuating circumstances, including, but not limited to, the academic and disciplinary history of the student, including the student’s response to the imposition of any prior discipline imposed for behavioral problems.

If at the time of the expulsion, there are fewer days remaining in the school year than the number of days of the expulsion, the Superintendent may apply any or all of the remaining period to the following school year.

D. "Permanent exclusion" shall mean the student is banned forever from attending a public school in the State of Ohio (See Policy 5610.01).

If a student is expelled for more than twenty (20) school days or for any period of time that extends into the next school year, the Superintendent shall provide the student and his/her parents with the names, addresses, and telephone numbers of those public or private agencies in the community which offer programs or services that help to rectify the student's behaviors and attitudes that contributed to the incident(s) that caused the expulsion.

Suspension or Expulsion of Students in Grades Pre-Kindergarten through 3

[DRAFTING NOTE: Pursuant to H.B. 318, the following limitations on suspension/expulsion of students in grades pre-K through 3, will be phased in over the next three (3) school years, using data related to the 2018-2019 school year as the baseline. The phase-in works as follows to comply with Ohio law for the:

1. 2019-2020 school year, your District must reduce the number of out-of-school suspensions and expulsions issued to students in grades pre-K through 3 for offenses not listed in paragraphs A-D below by twenty-five percent (25%), using the numbers reported for that category for the 2018-2019 school year as a baseline.

2. 2020-2021 school year, your District must reduce the number of out-of-school suspensions and expulsions issued to students in grades Pre-K through 3 for offenses not listed in paragraphs A-D below by fifty percent (50%), using the numbers reported for that category for the 2018-2019 school year as a baseline.

3. 2021-2022 school year and thereafter, your District may only issue out-of-school suspensions and expulsions to students in grades Pre-K through 3 for the offenses listed in paragraphs A-D below.]

Beginning with the 2019-2020 school year, except as permitted by law, suspension or expulsion proceedings shall not be initiated against a student in any of grades Pre-kindergarten through three unless the student has committed the following acts:

1. The student brings a firearm or knife capable of causing serious bodily injury to a school building or on to any other property (including a school vehicle) owned, controlled, or operated by the Board, to an interscholastic competition, an extra-curricular event, or to any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, or possesses a firearm or knife capable of causing serious bodily injury at school or on any other property, (including a school vehicle) owned, controlled, or operated by the Board, at interscholastic competition, an extra-curricular event, or at any other school program or activity that is not located in a school or on property that is owned or controlled by the Board.

2. The student commits an act at school, on other school property, at an interscholastic competition, extra-curricular event, or any other school program or activity and the act: 1) would be a criminal offense if committed by an adult; and 2) results in serious physical harm to person(s) as defined in R.C. 2901.01(A)(5), or to property as defined in R.C. 2901.01(A)(6).

3. The student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat.

4. The student engages in behavior of such a nature that suspension or expulsion is necessary to protect the immediate health and safety of the student, the student’s fellow classmates, the classroom staff and teachers, or other school employees.

Prior to suspending or expelling a student in any of grades Pre-K through 3, the Principal shall, whenever possible, consult with a mental health professional under contract. If the events leading up to the student’s suspension or expulsion from school indicate that the student is in need of additional mental health services, the student’s Principal or the District’s mental health professional
shall assist the student's parent or guardian with locating providers or obtaining such services, including referral to an independent mental health professional, provided such assistance does not result in a financial burden to the District or the student's school.

If a student in any of grades Pre-K through 3 is suspended or expelled, the student shall be afforded the same notice and hearing, procedural, and educational opportunities as set forth in Board policy and the law. The suspension or expulsion of a student in any of grades Pre-K through 3 shall not limit the Board's responsibilities with respect to the provision of special education and related services to such student in accordance with Board policy and the law. Further, the Board shall not be limited in its authority to issue an in-school suspension to a student in any of grades Pre-K through 3, provided that the in-school suspension is served in a supervised learning environment.

If the Superintendent determines that a student's behavior on a school vehicle violates school rules, s/he may suspend the student from school bus-riding privileges for the length of time deemed appropriate for the violation and remediation of the behavior. Any such suspension must comply with due process and the Student Code of Conduct/Student Discipline Code.

The Board authorizes the Superintendent to provide for options to suspension/expulsion of a student from school which may include alternative educational options.

The Superintendent shall initiate expulsion proceedings against a student who has committed an act that warrants expulsion under Board policy even if the student withdraws from school prior to the hearing or decision to impose the expulsion. The expulsion must be imposed for the same duration it would have been had the student remained enrolled.

The Board may temporarily deny admittance to any student who has been expelled from the schools of another Ohio district or an out-of-state district, if the student's expulsion period set by the other district has not expired. The expelled student shall first be offered an opportunity for a hearing. This provision also applies to a student who is the subject of a power of attorney designating the child's grandparent as the attorney-in-fact or caretaker authorization affidavit executed by the child's grandparent and is seeking admittance into the schools of this District in accordance with Policy 5111.

The Board may temporarily deny admittance to any student who has been suspended from the schools of another Ohio district, if the student's suspension period set by the other district has not expired. The suspended student shall first be offered an opportunity for a hearing before the Board.

When a student is expelled from this District, the Superintendent shall send written notice to any college in which the expelled student is enrolled under Postsecondary Enrollment Options at the time the expulsion is imposed. The written notice shall indicate the date the expulsion is scheduled to expire.

A copy of this policy is to be posted in a central location in each school and made available to students and parents upon request. Key provisions of the policy should also be included in the parent-student handbook.

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Revised 1/12/05
Revised 5/9/12

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R.C. 2919.222
R.C. 3313.534
R.C. 3313.649
R.C. 3313.66
R.C. 3313.661
R.C. 3313.662
R.C. 3313.663
R.C. 3313.664
R.C. 3321.13 (B)(3) and (C)
R.C. 3327.014
18 U.S.C. Section 921
20 U.S.C. 3351
20 U.S.C. 7151
20 U.S.C. 8921
8500 - FOOD SERVICES

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students. The Board shall annually encumber the funds needed to operate the program.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

A. consider the nutritional value of each food or beverage;

B. consult with a dietitian licensed under R.C. Chapter 4759, a dietetic technician registered by the commission on dietetic registration, or a school nutrition specialist certified or credentialed by the school nutrition association;

C. consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the United States Department of Agriculture (USDA) and the United States Department of Health and Human Services; and

D. consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

In addition, as required by law, a food safety program that is based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service program staff and other authorized persons.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

During all times while the food service program is operating and students are being served food, at least one (1) employee shall be present in the area in which the food is being consumed who has received instruction in methods to prevent choking and demonstrated an ability to perform the Heimlich maneuver.

Substitutions

If determined appropriate by a student's Section 504 team, substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a health care provider who has prescriptive authority in the State of Ohio has provided medical certification that
the student has a disability that restricts his/her diet, in accordance with the criteria set forth in 7 C.F.R. Part 15b. To qualify for such substitutions the medical certification must identify:

A. the student’s disability and the major life activity affected by the disability;
B. an explanation of why the disability affects the student’s diet; and
C. the food(s) to be omitted from the student’s diet and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

On a case-by-case basis, if determined appropriate by a team of qualified individuals including, but not limited to, the Principal, school nurse, parent, Director of Food Services, substitutions to the standard meal requirements may be made, at no additional charge, for a student who is not a “disabled person” but has students who are not “disabled persons” but have a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

A. the medical or dietary need that restricts the student’s diet; and
B. the food(s) to be omitted from the student’s diet and the food(s) or choice of foods that may be substituted.

For non-disabled students who need a nutritionally equivalent milk substitute, only a signed request by a parent or guardian is required.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with administrative guidelines established by the Superintendent. Lunches may be made available, free of charge, to senior citizens who are serving as volunteers to the District.

The operation and supervision of the food-service program shall be the responsibility of the Superintendent/Treasurer. In accordance with Federal law, the Food Service Program Manager shall take such actions as are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request.

A periodic review of the food-service accounts shall be made by the Treasurer. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food-service program.

Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.

The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

A. the maintenance of sanitary, neat premises free from fire and health hazards;
B. the preparation of food that complies with Federal food safety regulations;
C. the planning and execution of menus in compliance with USDA requirements;
D. the purchase of food and supplies in accordance with State and Federal law, USDA regulations, and Board policy; (see Policy 1130, Policy 1214, Policy 3113, Policy 3214, Policy 4113, Policy 4214, and Policy 6460)
E. complying with food holds and recalls in accordance with USDA regulations;
F. the administration, accounting, and disposition of food-service funds pursuant to Federal and State law and USDA regulations;
G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;
H. the regular maintenance and replacement of equipment;
I. all District employees whose salaries are paid for with USDA funds or non-Federal funds used to meet a match or cost share requirement must comply with the District’s time and effort record-keeping policy (see Policy 6116).

In accordance with the nutritional standards adopted by the Board, the placement of vending machines in any classroom where students are provided instruction, unless the classroom is also used to serve meals to students, is prohibited.
The District shall serve only nutritious food in accordance with the nutritional standards adopted by the Board in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages in competition with the District's food-service program must comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550.

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District’s compliance with the standards at one of its regular meetings annually.

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Revised 12/10/15
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R.C. 3313.81, 3313.811-815
A.C. 3301-91
42 U.S.C. 1758
OMB Circular No. A–87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)
SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs